



Faculty of Graduate Studies and Research
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Date: Wednesday, October 26, 2022

To: Department Chairs, Associate/Vice Deans (Research)

From: Award Services, Faculty of Graduate Studies and Research

Re: **Izaak Walton Killam Memorial Postdoctoral Fellowships and Grant Notley Memorial Postdoctoral Fellowships**

The Faculty of Graduate Studies and Research (FGSR) is pleased to announce details of the 2023 Izaak Walton Killam and Grant Notley Memorial Postdoctoral Fellowships, also now available on [FGSR's website](#). The University of Alberta is committed to supporting diverse research environments for all scholars and is working to drive deeper cultural change in our research ecosystem. At least one Killam Fellowship will be dedicated to Indigenous scholars and at least one to Black scholars, with the other two fellowships open to all scholars, for a maximum of four Killam fellowships. One Notley Fellowship is available for a scholar whose research is in politics, history, economy, society, or related fields, of Western Canada.

Fellowship Values

Killam: valued at \$50,000 per year for up to two years

Notley: valued at \$46,000 per year for up to two years

Both fellowships cover the cost of the University Postdoctoral Supplemental Health Insurance plan and include a one-time \$4,000 [research allowance](#). Funding for the second year is subject to submission and approval of a Renewal Report. If renewed, recipients will also be eligible for the Threshold Impact Fund in the amount of \$3,333. This Fund, funded by a private donor, is intended to support continued growth of Postdoctoral Fellows and to bridge an identified financial gap in response to the implementation of the Government of Alberta's Bill 7, which identifies Postdoctoral Fellows as employees and thus are subject to contribute to CPP (Canada Pension Plan) and EI (Employment Insurance).

The regulations of the fellowships prohibit recipients from holding two major awards (value of \$13,000 or greater) at the same time. If they are offered a major fellowship from another granting agency to complete studies at the University of Alberta, they are required to accept it; they then may be eligible to become an Honorary Izaak Walton Killam Memorial Postdoctoral Fellow/Honorary Grant Notley Memorial Postdoctoral Fellow. In this case, they would be eligible for top up funding to a maximum of \$50,000 per annum (Killam) or \$46,000 (Notley) if the value of the other fellowship is less than the value of the Killam/Notley Postdoctoral Fellowship. They will also be eligible for the \$4,000 research allowance. If they are offered a major fellowship from another granting agency at an institution other than the University of Alberta, they can choose to decline it and accept the Fellowship or they can decline the Fellowship. If they decline the Fellowship, they will not be considered an Honorary Recipient and will not be entitled to receive a top-up or research allowance.

Start Dates

Fellowship commencement dates: between June 1, 2023 – January 1, 2024.

Eligibility

- Open to citizens of any country.
- Applicants must have completed a doctoral degree within three years from the Department application submission deadline date of December 12, 2022 (i.e. on or after December 12, 2019) or will do so prior to commencing the fellowship. The doctoral degree obtained must be from a university other than the University of Alberta.

The window of eligibility can be extended by a cumulative maximum of two years if the applicant had their career interrupted for one or more of the following reasons:

- parental leave
- illness
- health-related family responsibilities
- mandatory military service
- disruptions due to war, civil conflicts and/or natural disasters in the country of residence

Career interruption refers to a period of time when the applicant was not working (fulltime or part-time) and when their research output was completely interrupted. Additionally, for health professionals who have engaged in post-degree non-research related clinical training (e.g., residency), the eligibility window can be extended by the duration of this training.

Interruptions used to extend the eligibility window for degree completion must have occurred after the fulfilment of the degree requirements and before the application submission deadline. Details of the interruption must be included on a Special Circumstances document that is to be submitted with the Fellowship application.

- At the time of application submission to a desired Department, the applicant must not already hold a postdoc position at the University of Alberta or be employed at the University of Alberta. Please note that any applicant that begins a postdoctoral appointment at the University of Alberta or is employed by the University of Alberta after the time of application submission to the Department (December 12, 2022), will be adjudicated in a second tier.

Fellowships may be awarded in departments without doctoral programs, but only in facilities where adequate and doctoral caliber research is being carried out.

Fellowship holders should be likely to contribute to the advancement of learning or to achieve distinction in their profession, should not be a one-sided person, and each scholar's special distinction should be founded upon sound character and collegiality.

Nomination Process

Departments may submit one nomination per category (Killam Indigenous, Killam Black, Killam Open, or Notley) for up to 4 total, or are able to nominate the same candidate for multiple categories. Nomination packages must be submitted as a single combined PDF in the order 1-4 listed below to grad.awards@ualberta.ca by **January 13, 2023**; please do not share files via Adobe PDF Portfolios or Google Drive. To avoid lost/spammed emails, Departments are to request Award Services to confirm receipt of their nomination upon email submission. Departments who do not receive an email reply from grad.awards@ualberta.ca confirming receipt of their nomination within 2-3 business days are responsible for following up with FGSR. Late or incomplete nominations will not be accepted.

Individual departments are responsible for pre-screening all documents before ranking and submitting fellowship applications to FGSR. Departments are responsible for notifying any applicants that have not been selected for nomination to FGSR. Please make sure each applicant meets the eligibility requirements; no exceptions will be made. All forms and letters must contain certified digital signatures or scanned original signatures. Forms and letters that have not been signed will not be accepted. Each nomination must include:

- 1) Signed [Department Nomination Form](#)
- 2) Signed cover letter on institutional letterhead from the Department Chair indicating benefits that would accrue from the proposed collaboration. The department/faculty is to speak to the sound character and/or collegiality of the applicant
- 3) Completed and signed Izaak Walton Killam/Grant Notley Memorial Postdoctoral Fellowship [Application Form](#) including all attachments
 - Research Proposal
 - Research Experience
 - Community Engagement
 - Applicant's CV (generic CCV format is preferred but not required)
 - Copy of PhD, PhD-equivalent, or health professional degree fulfillment
 - If PhD has not been obtained no attachment is required
 - All documents submitted must be in English, as well as the original language in which they were written. A certified translator, not the applicant/department, must prepare the English version
 - UofA Supervisor Letter of Support
 - supervisor should also speak to the sound character and/or collegiality of the applicant
 - UofA Supervisor [Biosketch form](#) (must be in requested format)
 - Window of Eligibility Special Circumstances (if applicable)
- 4) Three signed letters of appraisal
 - Applicants are responsible for arranging to have their referees send the letters to the Department

- References are to match the names listed on the Application Form; if additional letters are submitted, they will be removed prior to adjudication in no particular order
- Letters must be signed and on institutional letterhead

Timeline

December 12, 2022: Deadline for potential trainees to submit their completed application to their Department. Letters of appraisal are also due by referees.

January 13, 2023: Deadline for Departments to submit complete nominations (including all references) to FGSR.

January 16 – 23, 2023: Applications are checked for eligibility and completeness

January 24 – February 28, 2023: Review and adjudication by Postdoctoral Fellowship Selection Committee members

March 2023: Postdoctoral Fellowship Committee Final Selection Meeting

March/April 2023: Killam Trustees to approve selected awardees

April/May 2023: Results letters are sent to all applicants. Recipients are to respond to offer of fellowships. Alternate candidates will be notified if a fellowship should become available.

We wish all applicants success in the upcoming competition!

Sincerely,

FGSR Award Services