

# The Collaborative Health Education and Practice Group (CHEPG)

## TERMS OF REFERENCE

Revised March 2020

## PURPOSE

The Collaborative Health Education and Practice Group (CHEPG) is the guiding coalition committed to advising on the development and implementation of interdisciplinary education and practice opportunities and the integration of simulation experiences at the University of Alberta. It will do this through establishing the vision, setting direction, advocating for resources, and ensuring the on-going promotion and evaluation of health sciences education and practice. CHEPG will also serve as a forum for Health Sciences Council (HSC) to obtain advice on a broad range of matters affecting interdisciplinary health sciences education. CHEPG operates under delegation from HSC in reviewing and approving new interdisciplinary educational offerings and oversees responsibilities related to academic standings for courses delivered under by HSC and its centres/initiatives.

## RESPONSIBILITIES

more specifically, the CHEPG is directly responsible to HSC to:

- Provide vision and leadership for interdisciplinary health sciences education and practice;
- Provide vision and leadership for the use of educational technologies to enhance teaching in health sciences education;
- Make recommendations based on strategic knowledge of the health sciences environments and set directions regarding the priorities for interdisciplinary health sciences education and practice;
- Promote initiatives, advocate for resources and recruit faculty to implement and participate in the educational initiatives, including simulation experiences;
- Set direction and stimulate research of interdisciplinary education and practice initiatives, including appropriate dissemination of the research results;
- Set strategic direction for community-based partnerships, designed to prepare health sciences students for interdisciplinary practice;
- Ensure the on-going promotion and evaluation of interdisciplinary health sciences education and practice;
- Identify systemic barriers both within and outside the university and advocate for effective solutions;
- Serve as a forum for HSC to obtain advice on a broad range of matters affecting interdisciplinary health sciences education and practice;

- Review and approve proposed interdisciplinary educational offerings as part of the process of developing new curricular activities;
- Other duties as they arise.

## **MEMBERSHIP**

- Associate Deans, Academic, Health Science Council Faculties or equivalent and others as determined by the chair.
- Minutes will be kept for all meetings and these will be circulated to each member.
- Agendas and meeting information will be distributed approximately one week prior to each meeting.
  - Rehabilitative medicine
  - Medicine & Dentistry
  - Pharmacy & Pharmaceutical Sciences
  - Agricultural, Life and Environmental Sciences
  - Nursing
  - Kinesiology, Sport, and Recreation
- Director, Health Sciences Education and Research Commons, (HSERC)
- Interprofessional Practice Manager, (HSERC)
- Representative, Federation of Regulated Professions
- Student Representative (HSSA VP Academic)

In the event of retirement or other circumstance that prevents continued membership on this committee individual faculties will be responsible for designating membership responsibilities to an Associate Dean, Academic or equivalent.

## **SUPPORT**

- The Chair will be an Associate Dean, Academic or Director of Health Sciences Education and Research Commons (HSERC) and will rotate each year.
- Task groups may be formed by the committee, as necessary.
- Travel and meal expenses will be reimbursed at established U of A rates.
- Administrative support will be provided by the Health Sciences Education and Research Commons (HSERC).

## **MODE OF OPERATION**

- The Chair will call a minimum of 4 meetings per year (September, December, March, and June)

## **REPORTING AND INTERACTION WITH HSC**

- At least once per year, HSC will receive a formal presentation from the Chair of CHEPG (involving other members as necessary) to discuss progress, issues and new developments.
- It is expected that HSC, through the Chair will keep CHEPG apprised of information, opportunities, new developments and issues, which might impact interdisciplinary education and practice.