

TIPS FOR WRITING YOUR APPLICATION FOR MASTER'S OR DOCTORAL FUNDING



UNIVERSITY OF ALBERTA
FACULTY OF GRADUATE
STUDIES & RESEARCH

An application for scholarship funding should:

- be complete, clear, concise, coherent and error-free;
- include a strong academic record;
- show excellent potential to conduct advanced scholarly research;
- demonstrate strong communication skills; and
- indicate the ability to successfully complete the graduate program in a timely manner.

A good letter of appraisal:

- supports the information in the application with details;
- is enthusiastic;
- focuses on your skills and past achievements;
- stresses strengths and personal attributes; and
- demonstrates why you are of superior caliber and worthy of a prestigious national award.

FGSR Tip Sheets: <https://uofa.ualberta.ca/graduate-studies/awards-and-funding>

- Scholarship Applications
- Preparing Your Research Proposal
- Reference Letters
- Preparing Your Reference Letters

Important reminders:

- Read the program description and application instructions carefully.
- Start your application early.
- Use plain, accessible language.
- Show your application to someone to receive feedback.
- Let referees know the deadline well in advance.
- Indicate your proficiency in any language required for your research.
- Ensure your list of publications indicates peer-reviewed entries, and provides complete bibliographic information.
- Only include research contributions that have been accepted for publication.
- Respect page limits.

Contact NSERC

- On-line Services: webapp@nserc-crsng.gc.ca
- Telephone: 613.995.4273
- Email: schol@nserc-crsng.gc.ca
- Website http://www.nserc-crsng.gc.ca/Students-Etudiants/AppProcess-ProcessusDemande_eng.asp
- Links to application videos:
Chapter 1 - Introduction <https://www.youtube.com/watch?v=Qp8iqTlfBB8>

IMPORTANT DATES:

NSERC:

October 13th Doctoral applications to FGSR
(apply within University)
October 15th Doctoral applications direct to NSERC
December 1st Masters applications due online

SSHRC:

October 30th SSHRC Doctoral to FGSR
(apply within University)
November 5th direct to SSHRC
December 1st Masters applications due online

CIHR: December 1st Masters applications due online

**Your department may have an
earlier deadline**

Chapter 2- Making your application stand out <https://www.youtube.com/watch?v=GvUsRO9ZB8E>

Chapter 3 – Choosing referees <https://www.youtube.com/watch?v=XrwKXScB-Yw>

Chapter 4 – Presentation and communication <https://www.youtube.com/watch?v=cQ7cSZTbPA>

Chapter 5 – Final tips <https://www.youtube.com/watch?v=42XT02Ey3Y0>

- Policies and Guidelines: http://www.nserc-crsng.gc.ca/Students-Etudiants/policies-politiques_eng.asp
- To **search for past scholarship recipients** at the UofA, use the NSERC search engine: http://www.nserc-crsng.gc.ca/ase-oro/index_eng.asp

Contact SSHRC

- Online Services: www.sshrc-crsh.gc.ca
- Telephone: 613.943.777
- Email: fellowships@sshrc-crsh.gc.ca
- Joseph-Armand Bombardier Canada Graduate Scholarships Program Doctoral Scholarships, and SSHRC Doctoral Fellowships Information can be found at: <http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/doctoral-doctorat-eng.aspx>
- Joseph-Armand Bombardier Canada Graduate Scholarships Program Master's Scholarships can be found at http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSM-BESCM_eng.asp
- To **search for past scholarship recipients** at the UofA, use the SSHRC search engine: <http://www.outil.ost.uqam.ca/CRSH/RechProj.aspx?vLangue=Anglais>

Contact CIHR

- Email: CGSMA@cihr-irsc.gc.ca
- Preparing Your Research (<https://uofa.ualberta.ca/graduate-studies/awards-and-funding>)

Get help at your institution from:

- your supervisor;
- your peers;
- past SSHRC/NSERC recipients;
- the department head; and
- FGSR

FGSR Contact Information

Phone: 780.492.9460

Email grad.awards@ualberta.ca

APPLICATION SITES:

NSERC Doctoral Applications

To register:

https://ebiz.nserc.ca/nserc_web/nserc_register_e.htm

System log in:

https://ebiz.nserc.ca/nserc_web/nserc_login_e.htm

SSHRC Doctoral Applications https://webapps.nserc.ca/SSHRC/faces/logonFellowships.jsp?lang=en_CA

Master's Applications

Research Portal

<https://portal-portail.nserc-crsng.gc.ca/>

Canadian Common CV

<https://ccv-cvc.ca/>