



Graduate Student Travel Application Form

Subject to availability of funds, the Department will offer support to defray travel costs for graduate students presenting research at professional conferences.

- MA students will be eligible for a maximum of \$400 during their degree program.
- PhD students will be eligible for a maximum of \$800 during their degree program, up to a maximum of \$400 in any fiscal year.

Student Name: _____

Student ID#: _____

Name of Conference: _____

Dates of Travel: _____

Destination: _____

Relevance of Conference to your program of studies:

Other Sources of Travel Funding applied for and amounts requested:

Cost estimates or actuals: **Airfare:** _____

Accommodation: _____

Conference Registration: _____

Other: (please specify): _____

TOTAL: _____

Endorsement by Supervisor: _____
(Name)

(Signature)

Student Signature: _____

Date: _____

Please attach: Abstract
Acceptance letter or copy of program of conference
Original receipts for travel, accommodation and conference registration fees if travel is completed