

Job Codes



Casual Level 1 / Casual Level 1 – Full Time UofA Students

Casual Level 1 :

Hourly paid salary to Support Operating or Trust Funded staff that have accumulated up to and including 1000 hours by working in one or more positions.

May be paid at no less than 75% of Grade/Step 1 & \geq Minimum wage - as per Employment Standards

4% vacation pay applies

5% stat pay applies

Casual Level 1 – Full Time UofA Students:

Hourly paid salary paid to University of Alberta Full Time students who are employed as casual support employees.

May be paid at no less than 75% of Grade/Step 1 & \geq Minimum wage - as per Employment Standards

4% vacation pay applies

5% stat pay applies

1.5% premium pay applies

Casual Level 2 – (35 Hours) (37.5 Hours) (40 Hours)

Hourly paid salary to Support Operating or Trust Funded staff that have accumulated more than 1000 hours by working in one or more positions.

Must be paid 100% of Grade/Step

4% vacation pay applies

5% stat pay applies

Auxiliary – (35 Hours) (37.5 Hours) (40 Hours)

1) Hourly paid salary to Support Operating or Trust funded staff that have accumulated more than 1707 hours by working in one or more positions.

6% vacation pay applies

5% stat pay applies

10% in lieu of benefits

Please review the LOU(Letter of Understanding) for Auxiliary Employee Transition for further information.

2) Salary paid to Support Operating or Trust funded staff appointed to work the hours of a regular employee in one position for a specified period of greater than 12 months to a maximum of 48 months. Job code will be assigned by Job Design and Evaluation in Human Resource Services.

35 Hours 37.5 Hours 40 Hours

As temp job codes are no longer available November 1, 2016 - Departments must assign appropriate Job code:

Please see the Support Staff Job Code Search app found here:

<https://apps.hrs.ualberta.ca/JobCodeSearch>