

2022 Payroll Deadlines

SEMI – MONTHLY PAYROLL

Pay Period	APS Deadline	eForm/PAF Deadline	Time Entry Deadline 6:30 pm	Time Approval Deadline 6:30 pm	Pay Confirm Date	Pay Date
January 1-15		January 10	January 17	January 18	January 20	January 25
January 16-31		January 25	February 2	February 3	February 7	February 10
February 1-15		February 10	February 13	February 14	February 16	February 25
February 16-28		February 25	March 2	March 3	March 7	March 10
March 1-15		March 10	March 16	March 17	March 21	March 25
March 16-31		March 25	March 29	March 30	April 1	April 8
April 1-15		April 8	April 16	April 17	April 20	April 25
April 16-30		April 25	May 2	May 3	May 5	May 10
May 1-15		May 10	May 15	May 16	May 18	May 25
May 16-31		May 25	June 4	June 5	June 7	June 10
June 1-15		June 10	June 18	June 19	June 21	June 24
June 16-30		June 24	July 2	July 3	July 5	July 8
July 1-15		July 8	July 16	July 17	July 19	July 25
July 16-31		July 25	August 2	August 3	August 5	August 10
August 1-15		August 10	August 16	August 17	August 19	August 25
August 16-31		August 25	August 31	September 1	September 6	September 9
September 1-15		September 9	September 15	September 18	September 20	September 23
September 16-30	September 16	September 23	September 29	October 2	October 4	October 7
October 1-15	September 29	October 7	October 16	October 17	October 19	October 25
October 16-31	October 20	October 25	November 2	November 3	November 7	November 10
November 1-15	November 3	November 10	November 16	November 17	November 21	November 25
November 16-30	November 18	November 25	December 1	December 4	December 6	December 9
December 1-15	December 2	December 9	December 15	December 18	December 20	December 23
December 16-31	December 16	December 23	January 2	January 3	January 5	January 10

* Off-cycles will be done 3 times a month around each pay date

MONTHLY PAYROLL

Pay Period	APS Deadline	eForm/PAF Deadline	Time Entry Deadline 6:30 pm	Time Approval Deadline 6:30 pm	Pay Confirm Date	Pay Date
January 1-31		January 10	January 23	January 24	January 25	January 28
February 1-29		February 10	February 16	February 17	February 22	February 25
March 1-31		March 10	March 22	March 23	March 25	March 30
April 1-30		April 8	April 20	April 21	April 25	April 28
May 1-31		May 10	May 21	May 22	May 25	May 30
June 1-30		June 10	June 21	June 22	June 24	June 29
July 1-31		July 8	July 20	July 21	July 25	July 28
August 1-31		August 10	August 22	August 23	August 25	August 30
September 1-30	September 1	September 9	September 20	September 21	September 23	September 29
October 1-31	September 29	October 7	October 20	October 23	October 25	October 28
November 1-30	November 3	November 10	November 21	November 22	November 24	November 29
December 1-31	December 2	December 9	December 19	December 20	December 22	December 29

* Off-cycles will be done within 3 times a month around each pay date