

# Overtime



## Academic Hourly

### Operating & Trust Funded

It is the responsibility of the department to ensure that Alberta Employment Standards are followed in the determination of overtime.

### Time Reporting/Earning Codes:

**002** – Regular Salary - Students

**615** – Overtime @ 1.5 (Time and a Half)

### Academic – Operating and Trust Funded:

As per Employment Standards:

Hours of work beyond 8 hours per day or 44 hours per week, whichever is greater, are the overtime hours.

“In each week, hours worked in excess of 8 per day must be totaled and the number of hours worked in excess of 44 must be calculated. The greater of the two numbers are the number of hours to be paid at the overtime rate.”

#### **Overtime Rate:**

**1.5 x (hourly wage rate) – code 615**