Seeking Expressions of Interest:

- Associate Director, Intersections of Gender (start date July 1, 2020)
- Director, Intersections of Gender (start date Jan 1, 2021)

Intersections of Gender (IG) is one of five Signature Areas of Research and Teaching at the University of Alberta. We are inviting expressions of interest from continued faculty members at the University of Alberta to fill the positions of IG Associate Director (start date July 1, 2020) and IG Director (start date January 1, 2021) respectively. Please see below for descriptions of the duties of the current positions as well as required qualifications. (Alternatively, a co-lead model is also an option.)

Continuing faculty at the University of Alberta interested in being considered for either (or both) of these two positions are invited to submit a letter of interest together with their CV to the selection committee by **April 30, 2020 via email** to intersectionsofgender@ualberta.ca. Please include the subject line “Call for Interest - ‘Your Name’.”

Successful candidates will receive a secondment agreement that includes partial teaching release as well as a modest research stipend. Terms of appointment are generally between one and three years.
Director, Intersections of Gender (IG)

The Director reports to the Vice-President Research and Innovation. In collaboration with the Associate Director, they will contribute to IG’s success by ensuring the strategic development of IG as a university-wide signature area of research and teaching and the achievement of IG’s objectives.

Main Objectives

- Champion IG as an institutionally, nationally, and internationally recognized area of interdisciplinary research excellence and teaching at the University of Alberta
- Develop and implement IG’s strategic vision by identifying existing and fostering new capacity for cross-faculty IG-related research and teaching

Main Duties

- Provide academic and institutional strategic leadership for a coherent vision and a multi-year strategic plan
- Develop and oversee IG’s strategic institutional, financial, and operational plans
- Foster strategic relationships between IG and potential partners including University of Alberta entities, peer organizations, stakeholders, governments, and broader communities and engage in academic and cultural outreach
- Act as an ambassador and advocate for IG with all internal and external audiences
- Oversee the day to day operations and management of IG, included but not limited to multi-year planning for the implementation of IG’s activities across all areas (research incubation and support, teaching and training, community building and outreach, promotion and advancement)
- Lead the IG team, guiding and overseeing all strategic and administrative operations
- Actively develop IG’s institutional, national, and international profile;
- Provide the IG team members with guidance, support, and development of opportunities and be accountable for effective, collegial, and consultative governance and management of IG, including a productive and well-managed work environment, staff development and training
• Ensure adherence to academic, research, and administrative principles and university policies
• Allocate funds and resources with clear objectives, targets, and measurements
• Assume accountability for all IG indirect and direct cost expenditures

Qualifications
• Appropriate educational background (PhD), and proven commitment to intersectional gender research and teaching
• Demonstrated capacity for innovative strategic thinking and creative collaborative leadership
• Demonstrated administrative and academic leadership skills and ability to provide direction in a team environment
• Experience in administrative leadership roles, including governance and financial planning and human resources
• Record of research accomplishments and grant success
• Community outreach and engagement experience, including fundraising
• Proven commitment to and experience with Equity, Diversity, and Inclusion strategies; lived experience an asset
• Strong communications skills
Associate Director, Intersections of Gender (IG)

Main Objectives
● Champion IG as an institutionally, nationally, and internationally recognized area of interdisciplinary research excellence and teaching at the University of Alberta
● Contribute to the successful delivery of IG strategy by assisting and advising the Director and by assuming delegated responsibility, as is appropriate, for carrying out the responsibilities for the management and development of IG

Main Duties
● Collaborate with the Director and staff in the day-to-day management of IG, including but not limited to multi-year planning, oversight, and implementation of IG’s activities across all areas (research incubation and support, teaching and training, community building and outreach, promotion and advancement)
● Collaborate in developing IG’s strategic institutional, financial, and operational plans in consultation with the Director, staff, and the advisory board
● Co-develop fund and resource allocation with clear objectives, targets, and measurements
● Contribute to actively developing IG’s institutional, national, and international profile
● Advise the Director on developing effective, collegial, and consultative governance and management of IG, including a productive and well-managed work environment, staff development and training, and adherence to academic, research, and administrative principles and university policies

Qualifications
● Appropriate educational background (PhD), and proven commitment to intersectional gender research and teaching
● Demonstrated capacity for innovative strategic thinking and creative leadership
● Demonstrated ability for team-work
• Demonstrated potential for administrative leadership roles, including governance and financial planning and human resources
• Record of research accomplishments; grant success an asset
• Demonstrated interest in community outreach and engagement, including fundraising
• Proven commitment to Equity, Diversity, and Inclusion strategies; lived experience an asset
• Strong communications skills