Location: North Campus – Campus & Community Recreation
University of Alberta
Faculty of Kinesiology, Sport and Recreation

Position Type: Part Time, Casual

Time Commitment: Minimum 10 hours a week.
Must be available to work early morning, evenings, and weekends

Rate of Pay: $15.20/hr + 4% vacation pay, 3.46% stat pay, 1.5% premium

Responsibilities:
- Provides front line customer service to facility users and clients
- Set up and take down of sport equipment
- Set up and take down for special events
- Operate laundry
- Equipment allocation for academic classes and recreational use
- Opening and closing procedures related to the Van Vliet Complex
- Issue VVC memberships and lockers
- Heavy lifting of equipment

Qualification:
- High school Diploma;
- Current Standard First Aid (within 2yrs), CPR-C and AED Certification (within 1yr) required
- Computer skills are required, Intelli Recreation Management System experience is an asset
- Forklift certification is an asset
- Previous experience working in a sport environment is an asset

Key Competencies:
- Dynamic communication skills
- Shows professionalism, initiative, and reliability
- Problem solving skills
- Attention to details

Application Procedures:
- Email cover letter and resume to vvcfacilityservices@ualberta.ca
- We thank all interested applicants: however, only those applicants selected for an interview will be contacted