Acknowledgement Form for Outgoing Student Exchange

Students interested in starting an exchange application should first complete the research section and make an appointment with the Academic Advisor at least 4 weeks prior to the exchange application deadline. Applicants should bring this form completed with the Permission to Participate form and a set of up-to-date transcripts at the time of the appointment.

RESEARCH and PLANNING (please check all that apply)

Students should obtain and follow the steps outlined in the “Step-by-Step Procedures for Outgoing Student Exchange” document and ensure they have read and understood all material provided by KSR International and Community Education Office, their academic program office and by the host institution.

- I have used the KSR Study Abroad and University of Alberta International websites to find out details on destination options, the application process, deadlines, costs, my obligations & other relevant information. I am responsible for my own understanding of policies for a University of Alberta student taking a study term abroad.

- I have done research on the institution(s) to which I am applying for exchange and have visited the host institution website(s) to gather further details about the courses offered, semester dates, housing options, student life, cost of living, location & other aspects of participating in an exchange.

- I have met with my KSR Academic Advisor to discuss my degree status, course requirements, transfer credit availability, and other academic implications of participating in an exchange or study abroad program.

By signing this form, you are acknowledging that you have received appropriate information and materials from the University of Alberta and the Faculty of Kinesiology, Sport, and Recreation. You are committed to fulfilling all requirements and expectations communicated therein until all matters relating to the exchange are complete.

Furthermore, your signature on this form indicates that, if accepted to participate on exchange, you agree to:

- Pay the required fees to the University of Alberta on or before the required date of payment, or make such arrangements as necessary for payment on your behalf of the required fees for the period of attendance at the host institution.

- Adhere to the Beartracks tuition deadline is listed, fulfilling the requirements of all University of Alberta students. You accept responsibility for this and all personal expenses associated with your participation in the exchange program.

- Take such courses and classes, and undergo such examinations and tests, as are required by both the University of Alberta and your host institution and conform to the disciplinary codes and regulations of both institutions.

- Accept that if you withdraw from the host institution, or wish to change the status, terms, or duration of your exchange, you must immediately notify the International and Community Education Office KSRinternational@ualberta.ca and take appropriate actions as instructed by the Exchange Coordinator.

- Be responsible for all medical expenses incurred over and above expenses covered by medical insurance, and understand that any activities not specifically covered in the medical insurance (e.g. hazardous sports, etc.) are undertaken entirely at your own risk while abroad.

DECLARATION

I, the undersigned, have completed the above noted research and understand the responsibilities associated with participating in a Faculty of Kinesiology, Sport, and Recreation Exchange Program. I agree to abide by all regulations and procedures for application to and participation in a student exchange program.

Student Name__________________________________________________________

Student ID# (UAlberta)__________________________________________________

Student Signature_______________________________________________________ Date__________________________________________

International and Community Education Office - Faculty of Kinesiology, Sport, and Recreation, https://www.ualberta.ca/kinesiology-sport-recreation/programs/study-abroad KSRinternational@ualberta.ca