

## Agreement for Donation of Archival Material

I (full name) \_\_\_\_\_  
of (address) \_\_\_\_\_

(telephone) \_\_\_\_\_ (email) \_\_\_\_\_

being the sole owner for a minimum of three years and having the right to dispose of materials indicated herein, donate to the Bohdan Medwidsky Ukrainian Folklore Archives at the University of Alberta (hereinafter BMUFA) archival materials consisting of (describe material) \_\_\_\_\_

\_\_\_\_\_ (attach additional page if needed).

The BMUFA will select material for acceptance, and reserves to itself the right to accept all, some or none of these materials for archival preservation. Materials not accepted by the BMUFA will be disposed of at the discretion of the BMUFA.

The archival materials thus accepted by the BMUFA are open for research and education purposes and may be used by the BMUFA for purposes consistent with its archival mandate, including displays and exhibits and may be disclosed via the internet in digital format for research purposes from the date of this agreement. Access to and use of this material is (please select one):

open                       restricted

If restricted, please list below or attach an addendum of any items **restricted from access, use and disclosure** as stipulated above and the length of time for which the restriction applies. \_\_\_\_\_

It is further understood and agreed that these materials may be shared with the public on the BMUFA's website or online archival database.

Any items identified as being restricted from access for the established timeframe will not be accessible for research or any related use, subject to a confidentiality agreement signed between the BMUFA and the party interested in accessing the material and, upon consent of the donor.

These archival records will be preserved, arranged and described according to professional archival principles and standards.

This agreement covers the donation of the physical properties, and the copyright of the archival material except for copyright to published materials.

It is acknowledged in this agreement that the donation of the materials described herein are not subject to the conditions of any other agreement or requires the consent of any other party.

**Protection of Privacy** - The personal information requested on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. The information will be used for the purposes of administering, documenting, interpreting, exhibiting, and caring for donated materials, or for a use consistent with these purposes. Certain personal information may be made available to federal and provincial government departments and agencies under appropriate legislative authority.

By signing below, I authorize the University of Alberta to collect personal information from me according to the guidelines stated above. This information will be recorded on various standard forms, as required, and maintained with the collection records pertaining to the material the University is acquiring from me.

The Donor acknowledges, has read, understands and agrees to the terms contained above.

Donor: \_\_\_\_\_  
Signature Name

Date: \_\_\_\_\_  
YYYY-MM-DD

BMUFA: \_\_\_\_\_  
Signature Name

Date: \_\_\_\_\_  
YYYY-MM-DD