

GRADUATE STUDIES ENTRANCE AWARDS APPLICATION

GENERAL INFORMATION

Graduate Studies Entrance Awards

The Li Ka Shing Institute of Virology (LKSloV) Graduate Studies Entrance Awards provide financial assistance (\$10,000.00 per Award) to LKSloV Graduate Students in their first year of study in recognition of their promising academic and research potential. This Award shall only be given to first year graduate students registered in a full-time program under the supervision of a LKSloV full member.

Eligibility

To be eligible for a Li Ka Shing Institute of Virology Graduate Studies Entrance Award:

- Candidates must be supervised by a full member of the LKSloV;
- Candidates must be registered as a full-time Graduate Student in a Master's of Science (MSc) or Doctoral (PhD) program at the time application;
- Candidates may be Canadian citizens, Permanent Residents, or International students;
- Candidates must have an admission GPA of at least 3.5 (or equivalent);
- Candidates cannot hold an award with a value of \$13,000.00 or greater;
- Candidates must have two letters of support sent from the referee's email account directly to lksiov@ualberta.ca.

NOTE: Candidates must apply for the LKSloV Graduate Studies Entrance Award in their first year of their respective graduate program.

Submission Deadlines

Graduate Studies Entrance Award competitions will be held once per year.

- Application submission deadlines are **October 1** for graduate students with a *start date of January 1 or September 1 in the same calendar year*, as long as the application is submitted in their first year of study. (*i.e.: Trainees commencing their program January 1, 2018, as well as those commencing September 1, 2018, must apply for the LKSloV Graduate Studies Entrance Award by October 1, 2018*).

Applications are **due before 5:00pm MST** on the submission deadline. (If the submission deadline falls on a statutory holiday or weekend, the applications are due before 5:00 pm MST on the next business day).

Applications and supporting documents should be submitted electronically as a **single PDF file** to the LKSloV Operations and Research Manager (lksiov@ualberta.ca). Reference letters must be submitted directly by the referee (via their email account) to the LKSloV Operations and Research Manager (lksiov@ualberta.ca).

Applications submitted after the application deadline and incomplete applications will not be accepted.

Obligations of Trainee Graduate Studies Entrance Award Recipients

Successful Candidates must:

- Acknowledgement of the LKSloV financial support in their presentations (oral or poster format) throughout their graduate studies career;
- Provide a biographical sketch to be used for publicity purposes;
- Possibly sit on the Graduate Studies Entrance Award Selection Committee for future Graduate Studies Entrance Award competitions.

GRADUATE STUDIES ENTRANCE AWARD APPLICATION

To complete an application for a LKSloV Graduate Studies Entrance Award, candidates must:

- 1) Attach this page completed and signed;
- 2) Complete Parts 1, 2, and 3 on separate pages (refer to each part for details);
- 3) Use 12-point Times New Roman or Calibri font;
- 4) Each attached page must have margins of 1" (2.54 cm) all around (i.e.: top/bottom/left/right).

Student ID: _____ Student U of A Email Address: _____

Student Last Name, First Name: _____

Immigration Status: Canadian Citizen
 Permanent Resident
 International Student (with study permit)

Department: _____ Faculty: _____

Degree Program MSc (Full-time graduate studies) PhD (Full-time graduate studies)

Program Start Date (day/month/year): _____

Supervisor: _____

Topic of Research: _____

DECLARATION: You must agree to the following declaration before submitting this form:

1. I agree to comply with University of Alberta and Li Ka Shing Institute of Virology regulations relating to scholarships and awards, and the Code of Student Behaviour and/or Code of Applicant Behaviour.
2. I certify that the information in this form is true and complete in all respects, and that I have withheld no information.
3. I authorize the Li Ka Shing Institute of Virology to verify any information provided as part of this scholarship or award application.
4. I understand that misrepresentation, falsification of documents, or withholding of requested information regarding this application are serious offences and may result in prosecution under the University's Code of Applicant Behaviour, Code of Student Behaviour and/or the Criminal Code of Canada.
5. I agree to *the Obligations of Graduate Studies Award Recipients*.

I agree to the above Declaration.

Signature: _____

Date (DD/MM/YYYY): _____

PART I: ACADEMIC RECORD

Complete this part (section A and B) on a separate page to a maximum of one page.

SECTION A: Postsecondary Studies

Indicate all postsecondary institutions in which you have completed a degree and where you are currently attending. **You must include all post-secondary transcripts.**

Use the following template as a guide:

NAME OF INSTITUTION	LOCATION	START DATE (MM/YYYY)	END DATE (MM/YYYY)	DEGREE PROGRAM	DEGREE CONFERRED? (Y/N)

SECTION B: Scholarships, Awards, and Other Funding Sources

Indicate scholarships and awards won, or any government or outside funding, starting with the most recent. Use the following template as a guide:

NAME OF SCHOLARSHIP OR AWARD	VALUE (in CAD)	START DATE (MM/YYYY)	END DATE (MM/YYYY)	SOURCE OF FUNDS (PROVINCIAL, FEDERAL, etc.)

NOTE: Requirements for Part 1:

- Maximum of 1 page for section A and B combined (additional pages will be removed);
- Use 12-point Times New Roman or Calibri font;
- Page must have margins of 1" (2.54 cm) all around (i.e.: top/bottom/left/right).

PART 2: PROPOSED RESEARCH

Outline your proposed research:

- Proposals should demonstrate evidence of solid and wide knowledge of the discipline and **must be written by the student**, not the supervisor.
- When describing your methodology, be careful not to present too technical a description – be brief - and avoid jargon.
- Your proposal should describe your general area of research or study and explain how it fits within a broader context.
- Be sure to explain how your research will advance theory or make an original contribution to knowledge in your field.
- The most effective proposals are clear, concise and coherent:
 - Write in plain language;
 - Proposals should be clear not only to people within the field, but also to a general audience.

NOTE: Requirements for Part 2:

- Maximum of 1 page for your summary (additional pages will be removed);
- You may attach one additional page for a bibliography (additional pages will be removed);
- Use 12-point Times New Roman or Calibri font;
- Page must have margins of 1" (2.54 cm) all around (i.e.: top/bottom/left/right).

PART 3: SCIENTIFIC CONTRIBUTIONS AND EXPERIENCE

Complete this part (section A and B) on a separate page to a maximum of one page:

SECTION A: Refereed and Non-Refereed Contributions

- Do not submit your publications.
- List books, book chapters and articles appearing in refereed publications or conference proceedings first, beginning with the most recent. Please number the items you have listed.
- List publications of which you are the author or co-author and which are published, in press, and/or accepted for publication in refereed journals.
- List papers in non-refereed journals, book reviews, reports, abstracts, policy papers, public lectures, and creative works. Please number the items you have listed.
- Begin each entry on a new line and provide complete bibliographic notices (including co-authors, title, publisher, journal, volume, date of publication, number of pages, etc.) as they appear in the original publication. Specify your role in co-authored publications. Forthcoming publications should be listed only if they have been formally accepted for publication (indicate date of acceptance by the editor).
- Group your entries together (i.e.: publications, conference presentations, then then reports, etc.).
- If applicable, asterisk (*) each entry that has been generated while registered in a graduate program at the University of Alberta.
- If this section is not applicable (i.e.: you have no refereed/non-referred contributions), then state it.

SECTION B: Additional Evidence of Scholarly and Creative Achievement & Research/Work Experience

- List activities, such as volunteering, mentoring, community involvement, public speaking, etc., which show your scholarly and creative achievement.
- Describe your work in sufficient detail so that adjudicators will know its stature in your discipline.
- List positions you are holding or have held, including research and teaching assistantships, relevant academic and non-academic work experience, and relevant administrative appointments.
- If this section is not applicable (i.e.: you have no additional evidence of scholarly and creative achievement, or research and work experience), then state it.

NOTE: Requirements for Part 3:

- Maximum of 1 page for section A and B combined (additional pages will be removed);
- You may attach one additional page for a bibliography (additional pages will be removed);
- Use 12-point Times New Roman or Calibri font;
- Page must have margins of 1" (2.54 cm) all around (i.e.: top/bottom/left/right).

If you have any questions, contact the Li Ka Shing Institute of Virology Operations & Research Manager (Dr. Carla C. Salvado) at:

EMAIL: iksiov@ualberta.ca PH: 780-492-1084 IN PERSON: 6-010B Katz Centre for Health Research