EDUCATION

POSITION: Associate Dean, Community Engagement

TERM OF APPOINTMENT:

Three (3) years with the potential for renewal following discussion with the Vice-Dean and the Dean, Faculty of Medicine and Dentistry (FoMD), the length of the second term to be dependent upon the needs of the program, the Faculty and the incumbent, to a maximum of 5 years.

REPORTING TO: Vice-Dean, Education

PURPOSE:

MAIN ACCOUNTABILITIES:

General Responsibilities: Listed in the 2017 FoMD Overarching Position Description: Associate Deans

Portfolio Responsibilities:

1. Provide leadership, liaison, and coordination related to strategic planning and overseeing the implementation of community engagement processes that will include educational initiatives, clinical practices and community – participatory partnered research.
2. Contribute to the FoMD social accountability framework
3. Develop a collective vision for community engagement that aligns with Faculty priorities.
4. Strengthen capacity in communities and within the Faculty/University to ensure that Community Engagement is a recognized pillar of strength for the Faculty.
5. Respond to the community for health-related needs and inquiries from students, faculty, health professionals, and members of the surrounding community.

BUSINESS PLAN ACCOUNTABILITIES:

Strategic Initiatives:

1. Provide strategic leadership and oversight in the establishment of an exceptional community engagement program for the Faculty of Medicine & Dentistry and its faculty, students and other learners.
2. Create a program addressing diversity and cultural sensitivity/safety of the communities served by the FoMD (both locally, and globally); this program will help to ensure that health services delivery and the academic functions of teaching and research are optimized and of the highest quality and contributing to improved health outcomes.
3. Provide leading-edge knowledge and direction to support undergraduate, postgraduate and professional learning curricula, performance surveillance, quality control, evaluation and assessment.

4. Provide and lead the development of strategies for academic and clinician engagement in community-engaged research.

5. Establish and maintain partnerships that advance the Faculty mission.

6. Develop and nurture successful leaders in community engagement (rural and regional health, indigenous health, inner city health, and global health).

7. Contribute to the FoMD Strategic Plan

Specific Responsibilities:

1. Steward relationships with community partners including the development and strengthening of these relationships

2. Develop, strengthen and coordinate relationships with University of Alberta units, groups and Faculties involved in community engagement

3. Facilitate ongoing discussions within the Faculty with regard to community engagement and social accountability

4. Oversee and coordinate Faculty initiatives in inner city, Indigenous, International/Global and Rural & Regional Health and community-engaged research

5. Contribute to the development of Faculty policies and programs in community engagement and to provide a community-engaged social accountability lens to Faculty policies and initiatives

6. Serve the following Committees:
   - Faculty Learning Committee – Member
   - Community Engagement Steering Committee – Chair
   - Committee of Associate Deans, Education – Member
   - L3 Advisory Council

Liaises With:

1. Vice-Dean, Faculty Affairs
2. Vice-Dean, Research
3. Chief Operating Officer
4. Faculty members responsible for education programs (Associate Deans, etc)
5. Learning Leads, Department Chairs and Divisional Directors
6. University of Alberta units involved in community engagement
7. Alberta Health Services (AHS)
8. Government Ministries, as delegated by the Vice-Dean
9. Appropriate networks within the sphere of the Community Engagement Portfolio
10. Cumming School of Medicine, University of Calgary
Direct Reports:

Support staff, Office of Community Engagement
Directors, Division of Community Engagement

‡ Faculty of Medicine and Dentistry Strategic Plan, 2016 (see https://www.med.ualberta.ca/strategic-plan)