



MINUTES

Faculty of Medicine & Dentistry
Faculty Council Meeting
September 18, 2018
4:00 - 5:30 pm
Classroom "D" Conferencing to
RM2SO57 Robbins Pavilion
Royal Alexandra Hospital

Present: As per attached list. **Attendance list may not reflect everyone in attendance**

1. **CALL TO ORDER**

Dr. D. Kunimoto called the meeting to order at 4:01 pm and welcomed everyone to the September 18, 2018 Faculty Council meeting. He acknowledged the video connection to RAH.

2. **APPROVAL OF AGENDA**

Agenda was accepted, with no changes, as circulated.

3. **APPROVAL OF MAY 22, 2018 AND JUNE 26, 2018 MEETING MINUTES**

MOVED by Cynthia Hendersen and SECONDED by Dr. Louanne Keenan that the minutes for May 22, 2018 and June 26, 2018 be approved as circulated. **CARRIED.**

4. **INTRODUCTION OF NEW FACULTY & NEW LEADERSHIP POSITIONS**

Dr. B. Ballermann, Susan Facwett, and Dr. J Young did introductions of new faculty and leadership positions. See attached, for complete list of new faculty & positions.



Introduction of
New Faculty & New

5. **DEAN'S REPORT**

University leadership retreat was held and more discussion on budget was had. The budget recommendations were made with an assumption of a 0% increase. When the budget letter was received from advanced education, there was a 2% increase to the budget. For this year, because of the University's planning budget had been for zero, the plan is to use these funds as one time funding – instead of trying to put it into the budget after the fact. It will then be

incorporated into the budget in the next fiscal year. There are some funds that will be used for program enhancement in educational programming that are currently being looked at.

Budget in 2020 are looking at a new budget model. The budget model is an activity based budget model. The current budget is called an incremental budget model, where based on what happened 30 years ago, if there is an increase everyone gets an increase and if there is a cut, everyone gets a cut. With an activity based model – 2/3 of the Campus Alberta Grant would be based on teaching – the teaching activities that the faculty does. Tuition for a particular course would go to the department or unit that teaches the course. Currently, the tuition goes to the Faculty that the course is listed under. For FoMD the disadvantage is a lot of the basic science groups teach physiology, biology or biochemistry, but it is for the Faculty of Science, because FoMD does not have a degree for physiology, etc. 1/3 of the Campus Alberta Grant will be based on research metrics. Also, looking at putting in a space charge including for classroom bookings. The charge will be based on the capacity of the classroom not how many people attend – trying to encourage people to use space wisely. The University believes that there is more than enough space on campus, the current space needs to be used more efficiently. More information will be shared in the future.

6. VICE DEAN, EDUCATION

Dr. S. Schipper

- a. Update on proposals for Provost funding – the proposal that are being made were prioritized, many of which focused on curriculum re-development. Really hopeful that we will be able to secure some one time funding for education programs.

Summer was busy. A lot of activity with the Saudi Arabia residents, fellows and grad students, being asked to leave their programs. Many of the residents and fellows have been able to stay. Have a task to ensure that there is a plan going forward for sponsored trainees.

Indigenous Health Initiatives Programming – there was an orientation program, huge blanket exercise for all 5 undergrad programs that has never happened before. Have launched the Indigenous Health Initiatives curriculum on Indigenous Health for all faculty undergrad programs – major achievement.

Have had a couple of meetings at Academic Standings to talk about increasing numbers of Indigenous students over the next while – at the working phase getting everything through governance.

Postgrad – busy with a new set of residency programs that have undergone competency by design implementation this past July. Have used an in-house developed platform, which has been successful.

New Assistant Dean of the MD Program - Dr. Tammy McNab oversees academics for the MD program. Looking for 2 additional Assistant Deans in the MD Program. One is to look at program evaluation and one is for student assessment – small FTE. Would be great for someone that has interest in assessment and

evaluation. Also have an Assistant Dean Faculty Wellbeing – still open at this time. .2 FTE. For someone that would have special interest in Faculty Wellbeing.

International Programs – we have partnered with Jilin University in China, anticipating Faculty Development initiatives in postgrad and undergrad. A team led by Mia Lang has been mobilized to help these partnerships.

Did introduction of Dr. L. Cheung

- b. Report on Postgrad Accreditation

Dr. L. Cheung

Report to Faculty Council Accreditation of PGME – see attached.



Opened to questions – no questions.

- c. Graduating Students – Biomedical Research



MOTION: That the Faculty of Medicine and Dentistry Faculty Council **APPROVE** the proposed Certificate in Biomedical Research Class of 2018 Spring Graduands list that is attached.
MOVED BY: Dr. M. Mengel **SECONDED BY:** Dr. B. Ballermann. **ALL IN FAVOUR. CARRIED**

- d. Non-Credit Certificate – Mentalization-based Therapy

Dr. S. Schipper

This is out of the Department of Psychiatry – (not for FC approval). This program was reviewed at the Faculty Learning Committee and has been approved. It does come to Faculty Council for information. See attached:



- e. MD Program is being reviewed in October and Lab Sciences at the end of October.

7. VICE DEAN , FACULTY AFFAIRS

a. FoMD – Selection of Department Chairs Procedure

Dr. D. Kunimoto

Proposed Changes:



fomd-selection-of-
department-chairs-p

Changes to Selection of Department Chairs Procedure – we would like to make changes to the procedures – under the UAPPOL policy – part time academic staff members from the department, are not eligible to vote. During a Chair search, if you are part time, you cannot vote for who is on the selection committee. It was brought to our attention that the majority of the people that are part-time are female faculty members. The change would be that faculty members that are part time, A1.5 and A1.7, would be eligible to vote.

For clinical departments – leadership positions are often joint position. The Academic Department Chair as well as Zone Clinical Department head. In the past the way in which searches were conducted was that we have the University search committee and then we would add a couple of AHS members. AHS does not feel that is sufficient anymore for a Zone Clinical Department Head. With our current search that is ongoing for Pediatrics, AHS has approximately 12 members. The best way to handle these types of searches, is with a concurrent search. There are two committees that are conducting a search, one for the Zone Clinical Department Head and one for the Academic Department Chair. However, the committee meets as one, interviews as one, and looks at applications as one. At the end where there is a vote for who is going to be the Zone Clinical Department Head or Academic Department Chair, the University committee will vote on the Department Chair and the AHS Committee will vote on the Zone Clinical Department Head. Both committees are recommendation committees to the Dean and Zone Medical Director. If the committees do not agree on the same person, it would then be up to the Dean and Zone Medical Director to decide whether they would offer both positions to the same candidate or would they offer positions to the different candidates. We have had an experience where we tried to do separate committees, for both positions and then tried to figure out at the end how to join the position.

Would like to change the policy for clinical departments, when it is a concurrent position, it would be a concurrent search.

Discussion:

Questions: Michael Mengel – what if an applicant only wants to apply for one of the two positions.

Answer: The person would not necessarily be disadvantaged, but the ad is for both concurrent positions. If the person that applies only wants the one position they may actually be ranked lower than someone that who was equally qualified who had applied to both jobs.

Barbara Ballermann – are there currently departments that have separate Chair and Zone Clinical. Would it not make sense that all are concurrently searched and best as possible always appoint a joint.

Answer: Yes. In principal both AHS and Faculty would prefer a joint leadership appointment.

MOTION: That the Faculty of Medicine and Dentistry Faculty Council **APPROVE** the proposed changes to the Selection of Department Chairs Procedures, to reflect changes attached above. **MOVED BY:** Dr. M. Mengel **SECONDED BY:** Dr. L. Richer. **ALL IN FAVOUR. CARRIED**

8. OTHER BUSINESS

No other business.

9. ANNOUNCEMENTS

No items.

10. NEXT MEETING

The meeting was adjourned at 5:20pm

The next meeting will be held on: **Tuesday, March 19, 2019 from 4:00 - 5:30 PM – in Classroom D (2F1.04WMC) – Video Conferencing to: RM2S057 Robbins Pavilion**

For Information Only

Meeting document attachments went out September 4, 2018 via email.

ATTENDANCE LIST – September 18, 2018

(May not reflect everyone in attendance)



September 18 2018
Sign In Sheets.pdf