



## RECRUITMENT RECOMMENDATION FOR THE CHOSEN CANDIDATE TO THE DEAN

Please respond to all the questions or requests for information. If the required information is not applicable to this recruitment, justify or state why the requested information is not applicable. Failure to adequately respond to a question or request for information will delay approval of the request.

This form should accompany the final Appointment Proposal for the Dean's review prior to the University Appointment Letter and Supplementary Addendum.

AT THIS POINT AN OFFER HAS NOT BEEN MADE TO THE CANDIDATE.

## **Details of the Recruiting Process:**

1. List names, affiliations, and specified roles of all members of the Search & Selection Committee. Identify the Chair of the Search & Selection Committee.

2. Name and immigration status (eligibility to work in Canada) of recruit. Attach Curriculum Vitae and all letters of reference.

3.	How many candidates applied for the position and how many were shortlisted?
5.	Does this candidate meet all of the criteria detailed in the initial Recruitment Proposal - position justification? If not please provide details justifying the decision to alter the recruitment priorities.

6. What were the specific elements that led to this particular candidate being chosen?
Details of the Candidate:
<ol> <li>Please identify potential and existing collaborators (include potential collaborators outside the Department and Faculty .</li> </ol>
2. Does the recruit (if an MD/DDS) have a license to practice in Alberta? If not, is the recruit eligible for licensure?
3. Will the recruit require any major new infrastructure or funding support? If yes, describe and attach updated costing.

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8. Outline the mentorship plan within the Department and affiliated institute. List the mentors and their academic affiliations.					
Submitted by:					
Department Chair:					
Date					
Department Admin Contact:					
Routing:					
Chief Operating Officer (FoMD)	Date:				
Vice Dean Research	Date:				
(≥30% research, lab or start-up required)					
Vice Dean or Institute Director (sponsor)	Date:				
Dr. Richard Fedorak, Interim Dean	Date:				