
**Faculty of Nursing Provision of In-Kind / Supplementary / Matching Funding
For Research Grants and Student Awards**

GUIDELINES AND REQUEST APPLICATION INSTRUCTIONS

Preamble

Increasingly, funding agencies expect contributions from other funders or the university in order to award research grants and student awards. The Faculty of Nursing and the University have limited resources for this purpose. Although the Faculty of Nursing may be able to offer some funding or in-kind support, there is no guarantee that resources will be available and there should be no expectation that the request will be supported and funding allocated. Other funders should be considered first (e.g., health care agencies, community groups, Vice President Research).

Criteria

- Matching, in kind or supplementary funding must be an essential (not optional/suggested) requirement of the agency for funding of the grant/award.
- The faculty member requesting matching funds must be the PI, Co-PI, or Lead in which case, if the grant application is successful, funds will be received and held by the University of Alberta.
- A maximum of **\$15,000** will be available to a faculty member within a fiscal year (April 1 - March 31).
- In some cases, donor funding may be available for student awards and will be considered by the Dean when the criteria for the awards and the donor's terms of reference permit.
- History of receipt of FoN funding will be tracked and will be considered in decision-making.

Process

A request for funds or in kind contributions shall be made to the Associate Dean (Research) a **minimum of one month** in advance of the required date for the confirmation of funding.

If matching funding is sought, the Associate Dean (Research) will confirm that such funding is a requirement of the granting agency.

The Associate Dean, Research will respond to the request within one week of receipt. If funds are available, a letter of support must be drafted by the researcher and forwarded to the Associate Dean (Research) within **three weeks** of the request.

Requests larger than the maximum \$15,000 (e.g., larger amount for CFI awards), may be forwarded to the Vice-President Research through the Dean.

How to Apply

Completed request application forms must be emailed as a single PDF to: nursing.research@ualberta.ca.

Contact for Further Information

Direct questions to:

Colleen Norris, Associate Dean (Research)

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