

**PROMOTION TO CLINICAL PROFESSOR
LIST OF REFEREES**

Your promotion package will require three letters from Referees in total:

- Three referees which have no mentorship relationship
- The Chair will review and select the references from the list you provide
- **Contact and follow up with the Referees is the sole responsibility of the Chair's Office. It is not your responsibility to contact the Referees.**

Characteristics of Referees:

- One should be external to the individual's Department
- One should be external to the Faculty of Medicine and Dentistry
- Must be a Clinical Professor/Professor
- Must not be a personal friend
- Must not be a current collaborator
- Must not be a retired faculty member

Please provide at least five references and insert the information into the table below.

EXTERNAL & INTERNATIONAL REFEREES FOR DR. _____.		
Referees Full Name and Rank	Institution Affiliation	Contact Information
1.		Phone Number: Email:
2.		Phone Number: Email:
3.		Phone Number: Email:

4.		Phone Number: Email:
5.		Phone Number: Email:

Once completed, please send this form via email to the Chair's Office at your earliest convenience.