

# Faculty of Extension

90	The Faculty of Extension	224
91	The Professors	225
92	Programs and Services	225
92.1	English Language Program	225
92.2	ICT, Facilities, Media, and E-Learning Support Services	225
92.3	Government Studies	225
92.4	Legal Studies	225
92.5	Liberal Studies	226
92.6	Master of Arts in Communications and Technology (MACT)	226
92.7	Applied Sciences and Business Programs	226
93	Details of Courses	227
93.1	Course Listings	227

## 90 The Faculty of Extension

The Faculty of Extension serves as a link between the University and those who need enhanced access to University expertise to further personal; professional; organizational and community learning and development. It offers continuing education and professional development non-credit, certificate, diploma programs; a number of courses accepted for credit in other degree programs at the University and other postsecondary institutions; and a graduate degree program to non-traditional learners.

The Faculty of Extension works collaboratively with other Faculties and educational institutions, community and professional associations, business organizations, and public agencies. It promotes responsive university-community engagement through a wide range of innovative, learning-centred programs, and includes inquiry (research and experimentation), and practice (services, products, and events).

Faculty members are involved in research, program development, instructional design, and instruction. The Faculty offers programs and courses in the areas of adult and continuing education, applied sciences, business, English as a second language, fine arts, information access and protection of privacy, local and regional governance, modern languages, residential interiors, and writing, editing and publishing. Its Legal Studies unit promotes and supports the public's access to justice and legal information.

Extension also offers an online Master of Arts in Communications and Technology (MACT) degree program, and credit courses in English for academic purposes, designed to prepare international students for the language and communications skills required of both undergraduate and graduate students at the University of Alberta.

The Faculty of Extension responds to the changing needs of the broader community through innovative and flexible learning resources, serving both local and international learners. It welcomes collaboration proposals for continuing education and knowledge development opportunities in diverse areas from both public and private sector partners.

For full listings of courses or further information contact:

University of Alberta

Faculty of Extension

University Extension Centre, 8303 - 112 Street

Edmonton, AB T6G 2T4

Phone: (780) 492-3116/3109 Fax: (780) 492-0627

[www.extension.ualberta.ca](http://www.extension.ualberta.ca)

# 91 The Professors

## Members of the Faculty

### Officers of the Faculty

#### Dean

CS McWatters, PhD, CMA

#### Associate Dean

K Campbell, PhD

#### Professors

D Foth, PhD (Liberal Studies)  
L Gander, LLM (Legal Studies)  
E LeSage, PhD (Government Studies)

#### Associate Professors

M Adria, PhD (Master of Arts in Communications and Technology)  
R Berman, PhD (English Language Program)  
K Campbell, PhD

#### Assistant Professors

M Beckie, PhD (Government Studies)  
F Fletcher, PhD (Applied Sciences/Business Programs)  
G Gow, PhD (Master of Arts in Communications and Technology)  
M Ingraham, PhD (Liberal Studies)  
K Whitfield, PhD (Applied Sciences/Business Programs)

#### Administrative Professional Officers

J Boyes, PEng (IT and Facilities Manager)  
M Hui, MBA, CAM (English Language Program)  
K McKinstry, MBA, CHRP (Planning & Human Resource Officer)  
F Poon, CGA (Financial Analyst)  
A Varsava, MBA (Marketing Services)

#### Faculty Service Officer

Stanley Varnhagen, PhD

#### Adjunct Professors

S Aung (Applied Sciences)

D de Kerckhove, PhD (Master of Arts in Communications and Technology)

M Knapp, PhD (Master of Arts in Communications and Technology)

R Mason, PhD (Master of Arts in Communications and Technology)

M Racicot (Government Studies)

J Taylor (Master of Arts in Communications and Technology)

#### Full-Time Temporary Academic Staff

R Burrows, BA (Government Studies)  
B Braul, MA (English Language Program)  
S George, MA (English Language Program)  
M Hotrum, MDE, BEd (Extension Learning Solutions)  
R Jordan, MA, BEd, (English Language Program)  
S Kuntz, MA (English Language Program)  
G Michalchuk, MEd (English Language Program)  
T Navarro, BEd (English Language Program)  
D Rhyason, PhD (Legal Studies)  
M Sears, MA

J Sinclair, MLSC (Government Studies)

M Splinter, MBA, RPF (Applied Sciences/Business Programs)

D Tannis, MEd, MA (Extension Learning Solutions)

K Wurmann, MLIS (Legal Studies)

#### Part-Time Temporary Academic Staff

T Mitchell, BA, LLB (Legal Studies)

G Smith, PhD, Resident Researcher (University of Alberta Node, Alberta Gaming Research Institute)

### Additional Members of Faculty Council

#### President and Vice-Chancellor

IV Samarasekera, OC

#### Registrar of the University

CP Byrne, MBA

#### Director, University Libraries

E Ingles, MLS

#### Director, AICT

M Bourque, MSc

#### General Faculties Council Members

R Szostak, PhD (Arts)  
J Fast, PhD (Human Ecology)  
M Rossiter (Faculty of Education)  
H Madill (Centre for Health Promotion Studies/ Rehabilitation Medicine)  
R Shields (Tory Chair, Faculty of Arts)  
A Altmann (School of Library & Information Studies)

#### Senate Members

T Fallowfield, Edmonton, AB  
R Johnson, Edmonton, AB (Faculty of Business)  
D Millard, Sherwood Park, AB

#### Other Members

E Augner, PhD (Special Advisor to the Vice-President (Research))  
I Fair, Department of Electrical and Computer Engineering  
R Jenkins, (Society of Local Government Managers of Alberta)

#### Student Members

K Rodenberg (Master of Arts in Communication and Technology)

- (3) Part-time evening courses that assist both international scholars and members of the community to improve their English skills;
- (4) Short-term, tailor-made programs of study, delivered to groups of both students and professionals who speak a language other than English, often in cooperation with other Faculties on campus. The programs are designed to improve not only English language skills but often other academic or professional competencies.

For more information, visit our website at [www.extension.ualberta.ca/elp](http://www.extension.ualberta.ca/elp), e-mail [elpinfo@ualberta.ca](mailto:elpinfo@ualberta.ca), or phone (780) 492-3036. For course listings, see §221 under English as a Second Language (ESL).

## 92.2 ICT, Facilities, Media, and E-Learning Support Services

Learning support is provided through a number of complementary services, including facilities management, information and communications technologies, and support for the learning environment.

Faculty of Extension classrooms and meeting rooms are scheduled through the Facilities staff. These facilities are available to campus and non-campus groups for a very reasonable cost. A variety of room layouts suit the needs of adult learners and educators. Services include audiovisual equipment delivery and setup, and technical and computing support. Each room can support teleconferencing and Internet connectivity, some areas include wireless connectivity. Additional services include duplication of course or meeting materials.

Support for the learning environment also includes instructional development, program evaluation and delivery consultation. For example, evaluation researchers provide services to support improvement and innovation of learning environments within the areas of education, health and social services. Consultative services include developing and implementing paper-based and online surveys, face-to-face and distributed focus groups, needs assessments, usability testing, document analysis and literature reviews; developing evaluative frameworks for funding and research proposals and conducting qualitative and quantitative data analysis. E-mail [eval@ualberta.ca](mailto:eval@ualberta.ca).

The Faculty's experienced student services staff support teaching and learning for 13,000 student registrations annually, as well as for public lectures, open house events, training seminars, exhibitions, conferences and receptions.

Inquiries about central support services for the learning environment may be directed to staff in Room 2-10 of the University Extension Centre. For more information, e-mail [edmedia@ualberta.ca](mailto:edmedia@ualberta.ca), phone (780) 492-5039, and/or visit our website at [www.extension.ualberta.ca/faculty/facility.aspx](http://www.extension.ualberta.ca/faculty/facility.aspx).

## 92.3 Government Studies

The mission of Government Studies is to promote good government through teaching, research and service, and to advance the practice of university continuing education. Government Studies concentrates its efforts on providing professional continuing education for public administrators and elected officials. It also conducts original research, with emphasis on the local government sector and selected pressing public policy and public administration issues. Provision of information through MuniMall ([www.govsource.net](http://www.govsource.net)), an expansive online service, is a new and growing area of concentration.

The unit works closely with local government associations (elected and appointed), local governments, provincial government departments, departments of the University of Alberta, and other postsecondary institutions.

Government Studies collaborates with Dalhousie University to jointly offer the National Advanced Certificate in Local Authority Administration, (NACLAA). This program is offered online and provides a unique opportunity for Alberta local government officials to study with their counterparts across Canada.

Government Studies offers an online Information and Access and Protection of Privacy (IAPP) Certificate Program. This innovative new program is delivered in English and French and responds to the needs of the public and private sectors to possess access and privacy specialists who understand and can appropriately respond to the access and protection of privacy legislation being developed at provincial, national and international levels. Government Studies also offers a Certificate in Applied Land Use Planning and select short course conferences.

For more information, visit [www.govsource.net](http://www.govsource.net), e-mail [govstudy@ualberta.ca](mailto:govstudy@ualberta.ca), or phone (780) 492-5052 or 1-877-686-4625.

## 92.4 Legal Studies

The Legal Studies Program (LSP) has a tradition of using a variety of knowledge development and learning methodologies to engage learners in

# 92 Programs and Services

### Appeals and Grievances

The Faculty of Extension has developed procedures in order that learners who encounter concerns and problems related to academic standing, learning assessment/grades, program requirements, or other matters may have them reviewed equitably and expeditiously. Copies of these procedures can be obtained from the Office of the Dean at 2-02 UEC, phone 780-492-2681.

## 92.1 English Language Program

The English Language Program offers four distinct program strands:

- (1) Credit courses in English for academic purposes. ESL 140, 145 and 550, are designed to prepare international students who speak a language other than English for the language demands in undergraduate and graduate work at the University of Alberta;
- (2) Non-credit intensive courses in English as a Second Language, covering a wide range of levels, are taught six times a year;

non-degree legal and justice education opportunities. Major components of the program include the following:

**LawNow:** a suite of print and electronic resources that includes *LawNow* magazine, a bi-monthly publication on contemporary legal issues in Canada, written in everyday language; *LawNow* online, an electronic version of *LawNow* magazine, an electronic archive of past articles and columns; and *LawNow* Update, a twice-monthly electronic service highlighting recent provincial and federal cases and legislation.

**Public Information Websites:**

**Not-for-Profit and Charity Law:** this website includes information on laws related to liabilities, management, and fund-raising for non-profits and charities.

**ACJNet (Access to Justice Network):** the national, bilingual Internet portal service for accessing law and justice resources in Canada.

**Canadian Legal FAQs:** provides answers to Frequently Asked Questions about the law in Canada.

**VIOLET:** a learning website on the law and legal process relevant to women in abusive relationships.

**RoseNet:** a learning website on the law and legal process relevant to immigrant women in abusive relationships.

**OakNet (Abuse of Older Adults):** a learning website about the law and legal processes relevant to older adults in abusive situations.

**Law for Tenants in Alberta:** a learning website about residential tenancy law.

**Consulting Services:** The LSP features a multidisciplinary team of professionals who work to provide legal information and education to businesses, educational institutions, libraries and community-related organizations.

For more information, visit our website at [www.extension.ualberta.ca/lsp](http://www.extension.ualberta.ca/lsp), e-mail [lsp@ualberta.ca](mailto:lsp@ualberta.ca), or phone (780) 492-1634.

## 92.5 Liberal Studies

Liberal Studies programming at the Faculty of Extension promotes social and individual enrichment through cultural awareness and appreciation, with an emphasis on developing critical thinking, creativity and communication. We offer courses in the visual and performing arts, humanities and social sciences and in formats that integrate cultural and contemporary societal issues and give context and meaning to the world around us. Realizing this vision requires us to offer an array of learning opportunities. While the objective of a single course might be to teach a specific discipline or skill, ultimately our goal is simply to encourage students to nurture their own curiosity. For more information, visit our website at [www.extension.ualberta.ca/ella](http://www.extension.ualberta.ca/ella), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-3093.

### 92.5.1 Educational Travel

The Faculty of Extension international travel tours focus on art, history, music, and other social sciences and humanities areas. The program offers pre-tour and on-site lectures by a subject specialist. For detailed information on upcoming tours, visit our website at [www.extension.ualberta.ca/liberalstudies](http://www.extension.ualberta.ca/liberalstudies), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-0166.

### 92.5.2 Fine Arts

The Fine Arts Certificate Program is an entry-level program that provides instruction in the techniques and skills in drawing, painting and design. These techniques and skills can be used with the student's own creative process to: acquire knowledge and understanding of the experience of the creation of art; develop and refine powers of visual discrimination; gain an understanding of contemporary art and its relationship to society; and develop creative thinking and an individual mode of expression. The program offers studio instruction with specialized professional artists who also provide critique and help in building a portfolio reflective of the student's artistic vision and mastery. Courses in our Fine Arts program can be taken towards a Fine Arts Certificate or for general interest. For more information, visit our website at [www.extension.ualberta.ca/liberalstudies](http://www.extension.ualberta.ca/liberalstudies), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-3093.

### 92.5.3 Languages

The Language Program offers evening and weekend courses in French, German, Italian, Spanish and Japanese. Classes emphasize the development of language proficiency through the four language skills of listening, speaking, reading and writing. Courses in Spanish can be taken towards a Spanish Language Certificate or for general interest. The program also provides customized language training programs to businesses and organizations. For more information visit our website at [www.extension.ualberta.ca/liberalstudies](http://www.extension.ualberta.ca/liberalstudies), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-3093.

## 92.5.4 Music, Arts and Humanities

Liberal Studies general interest courses in the Arts and Humanities aim to develop critical and creative faculties to achieve a greater understanding of the world. Courses vary each term and include subjects such as Opera, Choral Music, Film, Aging, Media Studies and Psychology. For more information, visit our website at [www.extension.ualberta.ca/liberalstudies](http://www.extension.ualberta.ca/liberalstudies), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-3093.

## 92.5.5 Residential Interiors

This unique program offers a university level certificate in the art and design of interior decorating. Using the principles of the related areas of fine arts, architecture and business, the program is a comprehensive study of residential interior fundamentals and application. For more information, visit our website at [www.extension.ualberta.ca/liberalstudies](http://www.extension.ualberta.ca/liberalstudies), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-3093.

## 92.5.6 Writing and Editing

The Liberal Studies Writing and Editing program offers non-credit courses and workshops dealing with the basics of writing, creative writing (fiction and non-fiction), poetry, writing for electronic media, technical and professional writing, editing and publishing. These courses are of interest to those who have chosen writing as a career, write primarily for personal expression and satisfaction, or would like to improve their writing for business or academic purposes. An online course is offered, providing the opportunity to learn skills and improve the quality of one's writing at home. Women's Writing Week is held each June. For more information visit [www.extension.ualberta.ca/liberalstudies](http://www.extension.ualberta.ca/liberalstudies), e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca), or phone (780) 492-3093.

## 92.5.7 Older Adults

Spring Term for Older Adults program is offered cooperatively by the Edmonton Lifelong Learners Association (ELLA) and the Faculty of Extension. The program is offered for three weeks in May on the University of Alberta campus. Students choose from more than 20 non-credit courses in areas such as anthropology, history, philosophy, drawing and painting, psychology, music, literature and political science. Students must be members in good standing of ELLA in order to register in the program. For more information phone (780) 492-5055. Visit our website at [www.extension.ualberta.ca/ella](http://www.extension.ualberta.ca/ella), or e-mail [liberalstudies@ualberta.ca](mailto:liberalstudies@ualberta.ca)

## 92.6 Master of Arts in Communications and Technology (MACT)

The multidisciplinary Master of Arts in Communications and Technology (MACT) offers a theoretical, historical, and practical examination of the knowledge-intensive workplace. The degree is designed for individuals who seek to provide reflective and informed leadership in the management and use of information and communications technologies in their organizations and fields.

Refer to \$195.13 for more information and visit the program's website at [www.extension.ualberta.ca/mact](http://www.extension.ualberta.ca/mact), e-mail [mact@ualberta.ca](mailto:mact@ualberta.ca) or telephone (780) 492-1538. For course listings see §221 under Extension (EXT).

## 92.7 Applied Sciences and Business Programs

This programming unit offers a wide range of specially designed certificate, citation, and non-credit continuing professional education for all knowledge workers, including health care professionals, professional engineers, foresters, human resource managers, occupational health and safety professionals, educators, technical specialists, sales staff and administrators. Many courses are of interest to the general public as well.

For more information on Applied Sciences and Business Programs, visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), or phone (780) 492-3027.

The following program areas are included in the Applied Sciences and Business Programs Unit:

### 92.7.1 Adult Education

Jointly developed and delivered by a consortium involving the Universities of Alberta, Victoria, Saskatchewan and Manitoba, the Certificate in Adult and Continuing Education (CACE) program provides professionals with the opportunity to enhance their competencies associated with the design,

development and delivery of adult education and training. Seminars and workshops offered in the CACE program are relevant to various occupations including instructors, trainers, staff development officers, counsellors, group leaders, curriculum designers and librarians. Participants come from a wide range of public and private agencies, hospitals, community organizations and educational institutions. For further information on the CACE program, visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), e-mail: [adulded@ualberta.ca](mailto:adulded@ualberta.ca) or phone (780) 492-7237.

### 92.7.2 Business Programs

Business programs provide industry-recognized certificate programs in information technology management, management development, human resources management and security management. Many business program courses qualify as educational equivalencies for a variety of professional designations. For more information on these programs, phone (780) 492-3027.

Citation programs are offered in supervisory development and sales. For more information, phone (780) 492-8315.

Seminars and short courses for knowledge workers, supervisors, managers, and professionals from business, government, and industry are offered. Topics include general management, human resources, and general interest courses in personal finance and investment planning. For more information, phone (780) 492-8315.

For further information on all business programs, visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), e-mail: [busprog@ualberta.ca](mailto:busprog@ualberta.ca).

### 92.7.3 Environmental Resource Management

The Environmental Resource Management program area offers a wide range of specially designed certificate and non-credit continuing education courses, programs, and information resources to assist technical specialists, professionals, administrators and members of the public who work to minimize humanity's impact on the environment. A certificate in Environmental Resource Management, along with seminars and workshops in Forest Management and other topics in the environmental field are available. For more information, visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca) or phone (780) 492-5532.

### 92.7.4 Medical Acupuncture

The Certificate Program in Medical Acupuncture is a postgraduate certificate intended for licensed physicians, dentists and physiotherapists. The Medical Acupuncture program is one of the few university academic-based medical acupuncture training programs in North America. It is designed to provide a stringent, controlled structured scientific program of study. For more information visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), or phone (780) 492-7237.

### 92.7.5 Occupational Health and Safety

Concern for the promotion of health and safety in the workplace is increasing among workers and employers across all industries and society in general. This certificate program is designed to help practitioners from many different backgrounds develop the competencies needed to be effective in the development, implementation, and evaluation of occupational health and safety program and systems in a wide variety of occupational settings. The Occupational Health and Safety certificate leads to professional designation and ongoing maintenance of Canadian Registered Safety Professionals (CRSP), American Board of Industrial Hygiene (ABIH), and Canadian Registered Board of Occupational Hygienists (CRBOH) For more information, visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), e-mail: [ohs@ualberta.ca](mailto:ohs@ualberta.ca) or phone (780) 492-3037.

### 92.7.6 Construction Administration

The Construction Administration (CA) certificate program is designed to assist entry-level practitioners develop the competencies needed to be effective administrators of construction projects in a wide range of sectors in the economy. For more information visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), or phone (780) 492-5532.

### 92.7.7 Applied Geostatistics

The Citation Program in Applied Geostatistics (CPAG) will help mining and petroleum engineers and geoscientists better pinpoint the resource bodies for which they search. This program fills an important niche between the conventional one-week short course and the two-year Masters degree program in the Faculty of Engineering. It is ideally suited to those from industry who seek a more in depth understanding of modern geostatistical tools. For more information visit our website at [www.extension.ualberta.ca](http://www.extension.ualberta.ca), or phone (780) 492-3035.

## 93 Details of Courses

Faculty of Extension credit and non-credit course listings are available at [www.extension.ualberta.ca](http://www.extension.ualberta.ca)

### 93.1 Course Listings

Faculty of Extension credit courses can be found in §221 Course Listings under English as a Second Language (ESL) and Extension (EXT).