INDIGENOUS ENGAGED RESEARCH GRANT PROGRAM
Terms of Reference and Application Process

Purpose of Fund

This Office of the Vice President (Research and Innovation) recognizes the importance of support to the development of meaningful and respectful relationships and to build trust with partners in the pursuit of Indigenous research that contributes to meeting Indigenous research needs. This supplemental grant program is intended to support relationship building between SSHRC researchers and Indigenous communities with whom they are working in developing, undertaking and reporting on research projects. While the amounts offered through this fund will be small, this funding encourages and supports researchers to develop mutually respectful research relationships with Indigenous communities.

Grants of $2,000 - $6,000 per year are available, depending on the project needs. Grants may be requested for the relationship-building phase of a new project (or the extension of a current project with new community partners) or for the knowledge mobilization activities with community partners that increase the accountability of researchers to Indigenous community in later stages of a research project.

Funding for approved projects must be spent by March 31 of the following year. Applications for projects lasting longer than one year (maximum three year duration) will be considered on a case-by-case basis. Projects longer than one year duration are required to have yearly budget allocations with each allocation being spent by March 31 of each year.

Eligibility of applicants and expenses

- Applicants must be faculty members in the SSHRC disciplines and eligible to hold SSHRC funding

- Priority will be given to 1) Indigenous researchers, particularly emerging early career Indigenous researchers 2) new projects, and 3) knowledge mobilization projects engaging community with the results of a completed project

- Eligible expenses include research-related travel, Honoria for community members involved (see Indigenous Honorarium Guidelines); protocol for Elders and knowledge keepers (see Elder Protocol and Guidelines); hosting at research-related events in or with community

- Ineligible expenses include salary support of any kind, purchase of equipment, indirect costs of research, and direct costs of research with the exception of the items noted above

- Applications should align with and contribute to the University's Strategic Plan for EDI and Indigenous Strategic Plan

- Successful applicants cannot apply again for a minimum of one year from the time of award

Application Process

Applicants are required to create a new Proposal Request through the Researcher Home Page in PeopleSoft and submit it for Faculty and RSO approval along with the following documentation a minimum of five (5) business days prior to the deadline:

- Written proposal identifying Project Description, Budget, and Budget Justification (maximum 4 double-spaced typed pages, font size 12 or greater). Project description should address the interpretation of Indigenous community/ies within the proposal as well as the relationship already in place with the community in which, with and for the research is taking place. Applicants are encouraged to take into account, when

applicable, diversity (gender, sex, age, culture, religion, mental and physical disabilities, etc.) in the proposed research from its design to the analysis of the research findings. Incorporating the principles of Gender Based Analysis Plus (GBA+) in research has the potential to increase the rigour and usefulness of the research.

- Letter of support from Associate/Vice Dean Research

- Letter of support from, or evidence of relationship with, the community

- SSHRC Curriculum Vitae for PI (both CCV and CV versions will be accepted)

Grant Administration

Applications will be adjudicated by researchers experienced in research in and with Indigenous communities, serving three-year terms, to be appointed in consultation with AVPR (SSHRC) and Vice Provost (Indigenous Programming & Research).

All conditions on grants (for example, ethics approval) must be cleared within 3 (three) months from the award date, unless an exemption from this requirement is sought and obtained from the Office of the Vice-President (Research and Innovation). If this requirement is not met, the award is forfeited.

Extensions will only be granted under exceptional circumstances (such as major illness or parental leave). If an extension is being sought, a request with a detailed explanation on the reason for extension, the period of time required, and an update on the current progress of the research activities should be sent to parsad@ualberta.ca.

Deadline

Funds will be allocated twice per year. Application deadlines are **15 March** and **15 October**. Applications are to be submitted to Leslie Parsad in the Office of the Vice-President (Research and Innovation) at parsad@ualberta.ca by **4:30 p.m. on the due date**. If the due date falls on a weekend, applications will be accepted the next business day. Applicants are required to create a new Proposal Request through the Researcher Home Page in PeopleSoft and submit it for Faculty and RSO approval a minimum of five (5) business days prior to the deadline. The Request must be approved by all levels in PeopleSoft and at the "waiting for sponsor decision" stage prior to submitting the application to parsad@ualberta.ca. Incomplete applications and applications that have not been approved in PeopleSoft will be deemed ineligible and not reviewed.

Records from this competition will be managed in accordance with the Alberta Freedom of Information and Protection of Privacy Act.