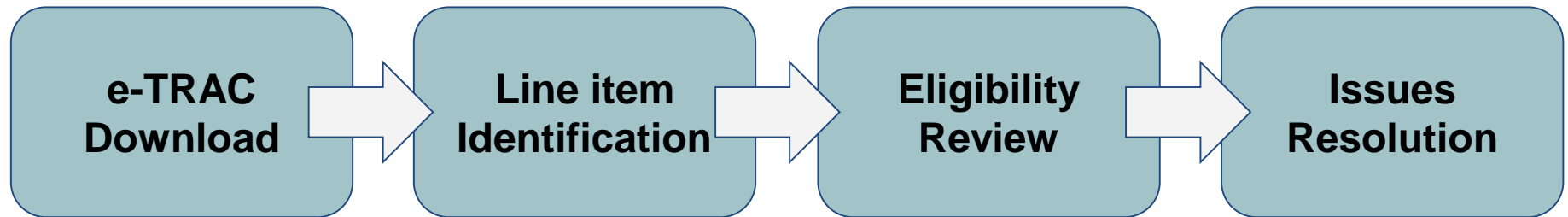


Expenditure Monitoring



- Projects expenses for quarterly periods are downloaded from eTRAC
- F18 Q1 Q2 Q3 Q4

- Excel spreadsheets are sent to the PI for review

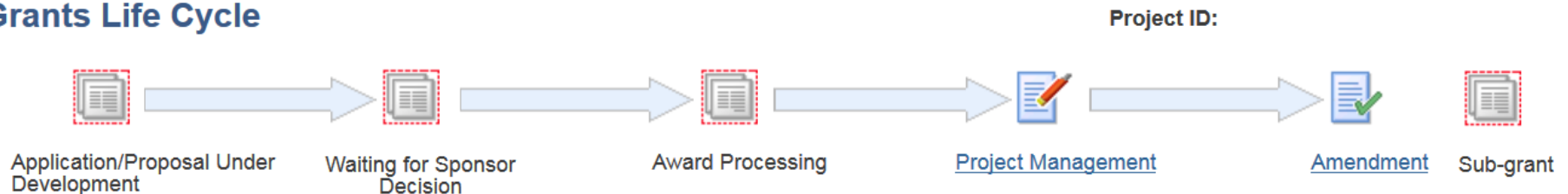
- Confirm expenses
- Add missing line numbers
- CFI policy guidelines eligibility

- Erroneous charges
- Budget variances
- Line item numbers

Expenditure Monitoring

Milestones can be monitored via the researcher home page

Grants Life Cycle



Project Management

Milestone	Status	Due Date	Comments
Monitor - Expenditures	Pending	05/31/2017	F2017 Q4
Fin Stmt Submitted to Sponsor	Pending	06/15/2017	Annual financial report due to CFI to March 31,2017 as per award agreement
Monitor - Expenditures	Pending	08/31/2017	F2018 Q1
Close Out Project	Pending	09/30/2017	Final financial due to CFI 6 months after final purchase
Monitor - Expenditures	Pending	11/30/2017	F2018 Q2
Fin Stmt Submitted to Sponsor	Pending	03/31/2018	Final financial report due to CFI or 6 months after final purchases