

Application Guide - [Alberta Innovates Advance Program](#)

Please also reference the general instructions found on this page - [RSO Internal Submission Deadlines for Proposal Request Institutional Approval](#)

Alberta Innovates is asking for applications to be submitted before **January 22** to enable review and approval for project start before March 31, 2021. RSO requires that all proposals be submitted to our office 5 business days (during core business hours) in advance of the sponsor deadline (i.e. before **January 15th**). Ensure you include time for Department and Faculty approvals in your planning.

Eligibility - The researcher must hold a NSERC peer-reviewed grant when they apply and meet NSERC eligibility criteria when applying and when funding is released.

Step 1 - To start the application process, you **must** contact the Alberta Innovates program manager to get the proposal template, discuss your proposal and confirm alignment to a priority emerging technology target area.

Step 2 - Develop the NSERC Alliance Grant (type of call = Alberta Innovates - Advance) application - see the [Alliance Grant Application Guide](#) and use the proposal template provided by Alberta Innovates (maximum of 5 pages including 4 sections; relevance and expected outcomes, proposal, project team and training opportunities, and future market opportunity)

Step 3 - Complete the Alberta Innovates Smart Simple Advance application

Step 4 - Create a single pdf which needs to include all components of the Advance application (Smart Simple application, NSERC Alliance Form 101 and all Form 101A's)

Step 5 - Create and submit a request for a new proposal from your Researcher Home Page.

Make sure to include the following information:

Indirect Costs of Research = No - Sponsor does not allow ICR

Sponsor = Alberta Innovates

Program = Advance Alliance

Sponsor Contact = Adam Brown 780-450-5560

Amount = Amount requested from Alberta Innovates (Maximum \$200,000)

Submit the application to Alberta Innovates after receiving the RSO application review and approval.

If Alberta Innovates approves the proposal, they will work with the applicant to complete the partner organization form in the NSERC Alliance Application. At that time, a request for a new proposal must be created and submitted from your Researcher Home Page for the NSERC Alliance component of the project application. Include the RES number of the Alberta Innovates

Advance proposal indicating the application has already received RSO review and is now ready to be forwarded to NSERC. **Submit** the application to NSERC. RSO will forward the application to NSERC after receiving the second request for a new proposal from the Researcher Home Page.