U OF A CAREER CENTRE

Career Services for Graduate Students and Postdoctoral Fellows

Career Advising

Discover methods to explore and manage your career options. Expand and hone your work search strategies.*

Resume, CV and Cover Letter Critiques

Learn how to make your resume, CV and/or cover letter more effective by targeting the content, wording, format and presentation to the type of work you are seeking.*

Industry and Academic Mock Interviews

Practice answering interview questions and receive valuable feedback on how to improve your interview skills.*

LinkedIn Profile Critique

Improve the existing elements of your LinkedIn profile and learn features and tools of LinkedIn that can improve your career research and work search.*

* $30/students and recent graduates, $60/others. PDFs are fully subsidized through the PDFA. Contact Mykhaylo Bodnar: **yourcareercentre@ualberta.ca**

Career Coaching

In a working alliance with a professional career coach, you can identify and understand challenges and obstacles you are facing in your career, recognize their impact, and develop personalized strategies in addressing them.

$150/package of three coaching appointments.
$50 for each additional appointment.
Or, transfer into the T2C program.

Contact Amelia Fick: **transition2career@ualberta.ca**

Career Mentoring

Develop the skills, knowledge, attitudes and connections you need as you transition into the world of work with the advice and guidance of a professional in your field of interest.

Graduate students contact Dinuka Gunaratne: **graduatecareers@ualberta.ca**

PDFs contact Amy Roy Gratton: **careereducation@ualberta.ca**

Graduate Student Internship Program (GSIP)

Gain valuable work experience through paid, meaningful internships in the private, public and not-for-profit sectors.

Contact Tyree McCrackin: **gsip@ualberta.ca**

Visit uab.ca/cc to learn more.

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Employer Information Sessions

Employer Information Sessions are an excellent way to learn about career and employment opportunities in your area(s) and with your employers of choice.

Grants and Funding

Access the financial resources you need to support your engagement in co-curricular and experiential learning activities that will enhance your career.

Transition to Career (T2C)

Engage in a career development program designed to help you successfully navigate career transitions during and after university. Become self-directed in managing your career and in developing your knowledge, skills, attributes, and connections through the support of career coaching, advising appointments, online modules, group sessions, and experiential learning.

Contact Amelia Fick: **transition2career@ualberta.ca**

Job Shadow Weeks

Job shadow a professional in their workplace during the fall or winter reading week to learn about the day-to-day realities of a field, gain advice and insight, and make new connections.

Contact Amy Roy Gratton: **careereducation@ualberta.ca**

Online Job Postings

Job postings are updated daily with opportunities at the local, national and international level. Opportunities include internships, permanent, temporary, and summer positions for both full-time and part-time work.

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Office Hours:

September to April:
Monday – Friday,
8:30 a.m. – 4:30 p.m.

May to August:
Monday – Friday,
8:00 a.m. – 4:00 p.m.

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