# Academic Cohort Leader (ACL)

| EMPLOYMENT DATES | As soon as available - May 1, 2022  
| Note: Fall employment start dates may be adjusted by a few days to allow for online training components provided to complete on your own before beginning synchronous training. |
| PAY RATE | $15.00/hour, plus 1.5% Vacation Pay: 4% of base pay (in lieu of vacation).  
| Statutory Holiday Pay: 5% (in lieu of statutory holidays) |
| HOURS | Approximately 16 hours a month  
| ‘Will include some evening and weekend work  
| ‘Not including hours during training and orientation |
| TYPE | Casual Level 1 Student Staff |
| DEPARTMENT & DIVISION | Campus Services  
| Residence Services - Residence Life |
| HOW TO APPLY | Complete this application form  
| Application will remain open until all positions are filled. |

## POSITION SUMMARY

The role of the Academic Cohort Leader is to foster student academic success by providing Faculty-specific programming that will meet the needs of students participating in the Expedition:Connect program. The Academic Cohort Leader will act as a liaison between Residence Services, the Faculty, and the appropriate student association (if applicable). The Academic Cohort Leader will host various academic-based programs for cohort participants that support study skills, faculty connections and career exploration and development.

The Academic Cohorts that still require an ACL for 2021-22 are:

- Business (Must live in Chalifoux Hall - Lister)
- Nursing (Must live in Chalifoux Hall - Lister)
- Arts (Must live in Chalifoux Hall - Lister)
RESPONSIBILITIES

- Provide academic-based programming that will meet the needs of academic cohort students by supporting study skills, learning skills, strategies, and faculty-specific resources and supports.
- Host monthly faculty-specific active and passive programs for academic cohort participants in Expedition: Connect that features programming specific to the needs of students participating in these cohorts.
- Creating and maintaining regular study groups for academic cohort students.
- Coordinate a welcome event for academic cohort participants with the faculty during residence orientation and a farewell event at the end of the year.
- Identify relevant Faculty events and programs and encourage residents to attend via listservs, poster boards, etc. and relay key information to academic cohort participants.
- Provide and support academic and faculty-related programming as directed by supervisor in support of student success.
- Promoting awareness among the students of the academic support services available on campus and in residence, and directing students to these resources.
- Act as a resource for academic cohort students— including questions and referrals to appropriate supports and resources, etc.
- Role model good study skills and commitment to high academic performance.
- Conduct regular research and assessment into current student needs and trends.
- Compose semester reports and provide feedback to guide the position for the future.
- Maintain open communication and meet regularly with supervisor and Faculty contact.
- Attend regular team meetings and check-ins with supervisor.
- Other duties as assigned.

QUALIFICATIONS

- Must be enrolled as a student at the University of Alberta with a minimum of 2.3 GPA.
- Must be in the same faculty as the academic cohort and have a general understanding of the needs and resources applicable to that cohort community.
- Must be dependable and willing to work variable hours.
- Must have a strong command of the English language in order to communicate effectively with staff and students.

EXPECTATIONS

1. Maintain full-time student status at the University of Alberta.
2. Not engage in any behaviour or activity while living in residence that damages the reputation of the residence community, Residence Services or the University of Alberta.
3. Agree to behave according to the expectations listed above, the Community Standards, the Residence Agreement, the House Rules, and the Code of Student Behaviour. Failure to do so will result in the possible termination of the role.

STATEMENT ON COVID-19 PANDEMIC

The number of student staff required for 2021-22 may be impacted by changes in the global pandemic, provincial public health guidance, and university decisions. These impacts are unpredictable and unfortunate. Student staff positions will be a function of the demand within our residence system. However, if demand goes down, we could see reductions from the initial offers that go out in March 2021. If there are any changes that occur as a result of the Covid-19 pandemic you will be notified as soon as possible by Residence Life staff.