Non-Academic Cohort Leader (NACL)

**EMPLOYMENT DATES**
August 6, 2021-May 1, 2022

*Note: Fall employment start dates may be adjusted by a few days to allow for online training components provided to complete on your own before beginning synchronous training.*

**PAY RATE**
$15.00/hour, plus 1.5% Vacation Pay: 4% of base pay (in lieu of vacation).
Statutory Holiday Pay: 5% (in lieu of statutory holidays)

**HOURS**
Approximately 12.5 hours a month*
*Will include some evening and weekend work
*Not including hours during training and orientation

**TYPE**
Casual Level 1 Student Staff

**DEPARTMENT & DIVISION**
Campus Services
Residence Services - Residence Life

**HOW TO APPLY**
Complete this [application form](#)
Application will remain open until all positions are filled.

**OPEN POSITIONS**

The Non-Academic Cohorts that still require an NACL for 2021-22 are:

- Social Justice and Leadership (Must live on campus in [Mackenzie Hall - Lister](#))

**POSITION SUMMARY**

The role of the Non-Academic Cohort Leader is to build community by providing programming that will meet the needs of niche groups of students living in residence through coordinating large scale programming and coordinating an online community through the Expedition:Connect program. The Non-Academic Cohort Leaders will contribute to a diverse, inclusive and supportive community in residence by providing programming that will both
support non-academic cohort students and promote understanding of social justice and diversity to the wider community.

The Non-Academic Cohort Leader will act as a liaison between Residence Services and the appropriate campus resources and services that can positively impact student relationships and sense of community. The Non-Academic Cohort Leader will use on-campus resources and partners to research, provide programs for, and act as a key support for students participating in non-academic cohorts.

RESPONSIBILITIES

- Provide programming that will meet the needs of non-academic cohort students
- Promote awareness and understanding of social issues and diversity in residence
- Host monthly active and passive programs for non-academic cohort participants in Expedition: Connect that features programming specific to the needs of students participating in these cohorts
- Host residence-wide programming through Expedition: Connect and in-person (if applicable and approved by supervisor)
- Coordinate a welcome event for non-academic cohort participants during residence orientation and a farewell event at the end of the year
- Identify relevant events and programs and encourage residents to attend via listservs, poster boards, etc. and relay key information to non-academic cohort participants
- Act as a resource for non-academic cohort students— including questions and referrals to appropriate supports and resources, etc
- Conduct regular research and assessment into current student needs and trends
- Compose an annual report and provide feedback to guide the position for the future
- Maintain open communication and meet regularly with supervisor and appropriate campus partners
- Use assessment data and information provided by supervisors to guide programming
- Attend regular team meetings and check-ins with supervisor
- Additional Hours may be available, for instance:
  - To support U of A Pride Week programming in residences
  - To support other student staff roles in training and professional development
QUALIFICATIONS

- Must be enrolled as a student at the University of Alberta with a minimum of 2.3 GPA.
- Must demonstrate an interest in working on the non-academic cohort and have a general understanding of the needs and resources applicable to that cohort community.
- Must be dependable and willing to work variable hours.
- Must have a strong command of the English language in order to communicate effectively with staff and students.

EXPECTATIONS

1. Maintain full-time student status at the University of Alberta.
2. Not engage in any behaviour or activity while living in residence that damages the reputation of the residence community, Residence Services or the University of Alberta.
3. Agree to behave according to the expectations listed above, the Community Standards, the Residence Agreement, the House Rules, and the Code of Student Behaviour. Failure to do so will result in the possible termination of the Aboriginal Programmer role.

STATEMENT ON COVID-19 PANDEMIC

The number of student staff required for 2021-22 may be impacted by changes in the global pandemic, provincial public health guidance, and university decisions. These impacts are unpredictable and unfortunate. Student staff positions will be a function of the demand within our residence system. However, if demand goes down, we could see reductions from the initial offers that go out in March 2021. If there are any changes that occur as a result of the Covid-19 pandemic you will be notified as soon as possible by Residence Life staff.

Non-Academic Cohort Leader | Work in residence