

EMPLOYMENT DATES	August 9, 2021 to May 1, 2022 <i>Note: Fall employment start dates may be adjusted by a few days to allow for online training components provided to complete on your own before beginning synchronous training.</i>
PAY RATE	\$15.00/hour, plus 1.5% Vacation Pay: 4% of base pay (in lieu of vacation). Statutory Holiday Pay: 5% (in lieu of statutory holidays)
HOURS	Approximately 10 hours/week* *Will include evening and weekend work *Not including hours during training and orientation
TYPE	Casual Level 1 Student Staff
DEPARTMENT & DIVISION	Campus Services Residence Services - Residence Life
HOW TO APPLY	Complete application through BearsDen Link available on our website once applications open Applications Open Tuesday, January 5, 2021 Applications Close Sunday, January 24, 2021

POSITION SUMMARY

The Resident Assistants (RAs) work for Residence Services and reside in the community. They are specially trained to provide quality services to the student community from assisting students in need to organizing opportunities for involvement. They are also on-shift for emergency purposes for the residence community in nightly on-shift rotations. RAs can be contacted for information such as: how to access on-campus resources, how to deal with conflicts, for after hours emergencies, or simply to talk.

RESPONSIBILITIES

- Manages community expectations and student behavior through educational and restorative processes.
- Delivers residence educational programming as outlined in training and assesses learning outcomes.

- Participates in a Community Support Shift rotation, responding to student issues (including, but not limited to: facilities, life emergencies, community expectations, lockouts)
- Perform check point shifts (as required)
- Plays a key role in the management and delivery of Eastern Ascent or BaseCamp (residence orientation programs)
- Must be available for and assist with residence move in/out.
- Administers first aid as required (must maintain valid First Aid Certification for the duration of employment)
- Identifies and report health and safety issues based on training received
- Must work with area residence association to ensure educational and social needs of residents are met
- Delivers reports to area supervisor as required (including but not limited to: community development plan reports, incident reports, programming logs)
- Attends meetings (as required)
- Positive role modeling in all aspects of community
- Will perform other duties as assigned

QUALIFICATIONS

- Must be enrolled as a student at the University of Alberta with a minimum of 2.3 GPA
- Must live on campus in community assigned for duration of employment (prior experience living or working in residence considered an asset)
- Must have excellent written and oral communication skills
- Any student teaching or co-op programs must be congruent with RA duties for the duration of employment
- Must be available for dates of employment and attend all training sessions
- Must have or be willing to obtain Standard First Aid certification or recertification from the Canadian Red Cross Society or St. John Ambulance before your term of employment begins. (You may be reimbursed up to \$160 of that cost by Residence Services once you begin your employment.)

Please note: All residents, including RAs, are responsible for the associated costs of their community.

EXPECTATIONS

- Maintain full-time student status at the University of Alberta with minimum GPA as outlined above.
- Not engage in any behaviour or activity while living in residence that damages the reputation of the residence community, Residence Services or the University of Alberta.

- Agree to behave according to the expectations listed above, the Community Standards, the Residence Agreement, the House Rules, and the Code of Student Behaviour. Failure to do so will result in the possible termination of the role.

STATEMENT ON COVID-19 PANDEMIC

The number of student staff required for 2021-22 may be impacted by changes in the global pandemic, provincial public health guidance, and university decisions. These impacts are unpredictable and unfortunate. Student staff positions will be a function of the demand within our residence system. However, if demand goes down, we could see reductions from the initial offers that go out in March 2021. If there are any changes that occur as a result of the Covid-19 pandemic you will be notified as soon as possible by Residence Life staff.