**Position Summary**

Academic Cohort Leaders are **not required to live in Residence**

The role of the Academic Cohort Leader is to foster student academic success by providing Faculty-specific programming that will enable first-year students in Residence to achieve their academic goals. They develop and implement workshops, excursions, and other social/networking activities for students who have opted into...
an Academic Cohort. The Academic Cohort Leader will act as a liaison between Residence Services and the Faculty to connect students with their faculty's resources and services.

Academic Cohort Leaders work as a part of the Academic Initiatives team that is supervised by the Coordinator Transitions & Academic Initiatives and the Academic Initiatives Intern. Other members of the Academic Initiatives team include the Peer Tutors, Academic in Residence, and Faculty in Residence.

* If interested, Academic Cohort Leaders may live in their building of choice in Lister Centre or East Campus (excluding International House).

**Note:** All residents, including Academic Cohort Leaders, who choose to live in residence, are responsible for the associated costs of their community (i.e. rent, and where appropriate, a meal plan).

### Responsibilities

- Provide in-person academic-based programming for residence students in your faculty by supporting study skills, learning strategies, and faculty-specific resources and supports
- Role model a healthy balance between academics and personal life
- **Programming responsibilities include:**
  - 1 program/event dedicated to academic or discipline-specific skills each month
  - 1 program/event dedicated to resources and services on campus each month
  - 1 review session or mock exam per semester
  - 2 social events for Academic Cohort members per semester
  - Support regular research and assessment into current student needs and trends
- Coordinate a welcome event for academic cohort participants with the faculty during residence orientation and a farewell event at the end of the year
- Assist in the implementation of residence-wide Academic Initiatives programs as assigned
- Identify and communicate Faculty events, and encourage Academic Cohort members to attend through emails, newsletters, posters, Expedition:Connect and social media pages. *(Expedition:Connect is the eClass platform used for educational resources and residence updates)*
- Promote awareness among the students of the academic support services available on campus and in residence, and direct students to these resources as needed.
- Communicate with Resident Assistants and other student leaders and staff in residence to share information and collaborate on residence-wide programs
- Compose year-end reports and provide feedback to guide the position for the future
- Maintain open communication and meet regularly with supervisor and Faculty contact
- Attend bi-weekly team meetings and monthly check-ins with supervisor
- Participate in Academic Cohort Leader team-building activities (where provided)
- Other duties as assigned

### Skills and Qualifications

- Must be enrolled as a full-time student at the University of Alberta with a minimum GPA of 2.5
- Must be enrolled in the same faculty as the Academic Cohort Leader role you are applying for and have a general understanding of the needs and resources applicable to students in your Faculty
Communicate effectively to groups and individuals (verbally and in writing)

- Strong collaboration, critical thinking, problem solving and conflict resolution skills
- Ability to self-manage, prioritize independently, care for one’s own health and wellness, and employ resilience in challenging situations
- Prior experience living or working in residence is considered an asset, but is not necessary
- Prior leadership experience with students or youth is considered an asset, but is not necessary

**Expectations**

- Maintain full-time student status at the University of Alberta in Fall 2022 and Winter 2023 with a minimum 2.5 GPA.
- Not engage in any behaviour or activity in Residence that damages the reputation of the residence community, Residence Services or the University of Alberta.
- Agree to behave according to the expectations listed above, the [Community Standards](#), the [Residence Agreement](#), the [House Rules](#), and the [Code of Student Behaviour](#). Failure to do so will result in the possible termination of the role.
- Must be available for dates of employment, including residence orientation, move-in/move-out events, and staff training sessions.
- Must maintain confidentiality in all academic and non-academic support conversations with residents.
- Must abstain from student teaching or participating in co-op work terms that take place outside of Edmonton city limits and/or that reduce availability for responsibilities.
- Proof of full vaccination against COVID-19 in compliance with the University’s COVID-19 Vaccination Directive. Fully Vaccinated means a status an individual achieves 14 days after having received the recommended number of doses of a COVID-19 vaccine approved by Health Canada or the World Health Organization, and requires the individual to maintain the recommended number and type of vaccine doses as updated and required by Health Canada thereafter.

**Statement on COVID-19 pandemic**

The number of residence student staff required may be impacted by changes in the global pandemic, provincial public health guidance, and university decisions. These impacts are unpredictable and unfortunate. Student staff positions will be a function of the demand within our residence system. However, if demand goes down, we could see reductions in staffing numbers. If there are any changes that occur as a result of the COVID-19 pandemic you will be notified as soon as possible by Residence Life staff.

*Please see the graphic on the next page for an overview of faculty-specific communities in Residence in 2022-2023*
ACADEMIC COHORTS & FACULTY FLOORS
Faculty-specific communities in Residence in 2022-2023:

OVERVIEW
In 2022-2023, Residence will have 2 types of faculty-specific communities: Academic Cohorts & Faculty Floors.

ACADEMIC COHORTS
These are non-location based communities that residents can choose to participate in via Expedition:Connect. They will benefit from faculty-specific academic programs and connection to faculty resources.

ACADEMIC COHORT LEADERS
These are the student leaders who will provide faculty-specific academic programming and support for residents participating in their faculty’s Academic Cohort.

FACULTY FLOORS
These are location-based communities where students in the same faculty live together. Students on Faculty Floors can choose to enroll in an Academic Cohort if they wish to participate in faculty-specific academic programs.