Position Summary

The role of the Academic Cohort Leader is to foster student academic success by providing Faculty-specific programming that will meet the needs of students participating in the Expedition:Connect program. The Academic Cohort Leader will act as a liaison between Residence Services, the Faculty, and the appropriate student association (if applicable). The Academic Cohort Leader will host various academic-based programs for cohort participants that support study skills, faculty connections and career exploration and development.

Note: All residents, including ACLs, are responsible for the associated costs of their community (i.e. rent, and where appropriate, a meal plan).

Responsibilities

- Provide academic-based programming that will meet the needs of academic cohort students by supporting study skills, learning skills, strategies, and faculty-specific resources and supports
- Host monthly faculty-specific active and passive programs for academic cohort participants in Expedition: Connect that features programming specific to the needs of students participating in these cohorts
Creating and maintaining regular study groups for academic cohort students
Coordinate a welcome event for academic cohort participants with the faculty during residence orientation and a farewell event at the end of the year
Identify and communicate Faculty events being hosted on-campus, and encourage community members through emails, newsletters, posters, and social media pages
Provide and support academic and faculty-related programming as directed by supervisor in support of student success
Promoting awareness among the students of the academic support services available on campus and in residence, and directing students to these resources.
Act as a resource for academic cohort students— including questions and referrals to appropriate supports and resources, etc
Demonstrate positive role modeling in academics and all aspects of community living (as outlined in the Residence Community Standards) and maintain visible presence in community
Conduct regular research and assessment into current student needs and trends
Compose semester reports and provide feedback to guide the position for the future
Maintain open communication and meet regularly with supervisor and Faculty contact
Attend regular team meetings and check-ins with supervisor
Other duties as assigned

Skills and Qualifications
Must be enrolled as a full-time student at the University of Alberta with a minimum GPA of 2.5
Must be in the same faculty as the academic cohort and have a general understanding of the needs and resources applicable to that cohort community
Communicate effectively to groups and individuals (verbally and in writing)
Strong collaboration, critical thinking, problem solving and conflict resolution skills
Ability to self-manage, prioritize independently, care for one’s own health and wellness, and employ resilience in challenging situations
Prior experience living or working in residence is considered an asset, but is not necessary
Prior leadership experience with students or youth be considered an asset, but is not necessary

Expectations
Must live on-campus in assigned community assigned for duration of employment.
Maintain full-time student status at the University of Alberta in Fall 2022 and Winter 2022 with a minimum 2.5 GPA.
Not engage in any behaviour or activity while living in residence that damages the reputation of the residence community, Residence Services or the University of Alberta.
Agree to behave according to the expectations listed above, the Community Standards, the Residence Agreement, the House Rules, and the Code of Student Behaviour. Failure to do so will result in the possible termination of the role.
Must be available for dates of employment, including residence orientation, move-in/move-out events, and attending training sessions.
Must abstain from student teaching or participating in co-op work terms that take place outside of Edmonton city limits and/or that reduce availability for responsibilities.

Proof of full vaccination against COVID-19 in compliance with the University’s COVID-19 Vaccination Directive. Fully Vaccinated means a status an individual achieves 14 days after having received the recommended number of doses of a COVID-19 vaccine approved by Health Canada or the World Health Organization, and requires the individual to maintain the recommended number and type of vaccine doses as updated and required by Health Canada thereafter.

**Statement on COVID-19 pandemic**

The number of residence student staff required may be impacted by changes in the global pandemic, provincial public health guidance, and university decisions. These impacts are unpredictable and unfortunate. Student staff positions will be a function of the demand within our residence system. However, if demand goes down, we could see reductions from the initial offers that go out in March 2022. If there are any changes that occur as a result of the COVID-19 pandemic you will be notified as soon as possible by Residence Life staff.

The University of Alberta is committed to an equitable, diverse, and inclusive workforce. We welcome applications from all qualified persons. We encourage women; First Nations, Métis and Inuit persons; members of visible minority groups; persons with disabilities; persons of any sexual orientation or gender identity and expression; and all those who may contribute to the further diversification of ideas and the University to apply.