



Nomination Form

Undergraduate Essay Awards

The Department of Sociology has two annual Undergraduate Essay Awards for outstanding essays submitted in fulfillment of the requirements for an undergraduate Sociology course. The awards are as follows:

Sociology Undergraduate Essay Award

- 1st Place: \$100 Book Prize and Citation
- 2nd Place: \$50 Book Prize and Citation
- 3rd Place: Citation

This award is open to all undergraduate students enrolled in a sociology course who have written an essay or term paper as part of the course requirements (excluding Sociology 401, 403, 407 and 408). This award is sponsored by the Department of Sociology.

Theory Undergraduate Essay Award

- 1st Place: \$100 Book Prize and Citation

This award is open to all undergraduate students enrolled in a Sociology course who have written an essay or term paper as part of the course requirements (excluding Sociology 401, 403, 407 and 408). The paper must be theoretical in focus, although it may address empirical or policy-relevant topics. This award is sponsored by funds from the Bill Meloff Memorial Teaching Award (in effect from 2013-14 to 2022-23 inclusive).

Award Criteria

- The nomination year is from September to August (includes Fall, Winter, Spring and Summer).
- This nomination form must accompany each nominated paper.
- A paper can only be submitted for one of the awards - either the "*Sociology Undergraduate Essay Award*" or the "*Theory Undergraduate Essay Award*", but not both.
- Each instructor may nominate up to three essays annually.
- Students may self-nominate papers, but may submit only one paper per nomination year.
- **Papers must be submitted in the original form without alteration, comments, or marks. Also, the student's name and ID#, and Instructor Name and Course Number must be removed from the paper, to assist with the anonymity required during the adjudication process.**
- Nominations must be received by the Undergraduate Advisor (5-27 Tory) by August 31. The nomination can be submitted electronically to socundergrad@ualberta.ca or dropped off to 5-27 Tory or placed in the Assignment Drop-Box outside 5-21 Tory.

Award Notification

The winning essays will be selected in the fall term following the nomination deadline of August 31. Prize recipients will be notified through their University of Alberta email address, and will be able to pick up the award in the Department of Sociology or arrange for it to be mailed to the mailing address they specify. Award recipients will be advertised in the Sociology Undergraduate Newsletter and in the main office of the Department of Sociology (5th floor of Tory).



Student and Essay Information

Student Name (*last name, first name*)

Student ID Number

Title of Paper

*Check this box if you want the title of your paper to be listed as “untitled” in any publications or announcements.

Class and Section

Term (*Fall/Winter/Spring/Summer*)

Year

Instructor

For which award is this paper being nominated? (*Choose only one, must be selected by student*)

Sociology Undergraduate Essay Award

Theory Undergraduate Essay Award

Please explain what makes this paper outstanding and deserving of an award:

Signatures

Student Signature (*required*)

Date (MM/DD/YYYY)

Instructor Signature (*only required if nominated by instructor*)

Date (MM/DD/YYYY)

Protection of Privacy: The personal information requested on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. It will be used for the purpose of tracking nominations for the Undergraduate Essay Awards and notifying recipients. Direct any questions about this collection to: Undergraduate Advisor, 5-27 Tory, University of Alberta, Edmonton Alberta T6G 2E5, 780-492-0468