

## FEEDBACK FOR THESIS PROPOSAL: DEPARTMENT CHAIR

<b>Student Name</b>			
<b>Thesis Title</b>			
<b>Student Program</b>	Master of Psychotherapy and Spirituality <input type="checkbox"/> MPS <input type="checkbox"/> MPS (Art Therapy)	Master of Theological Studies <input type="checkbox"/> MTS <input type="checkbox"/> MTS (Hon) <input type="checkbox"/> MTS (Diaconal)	
<b>Thesis Supervisor Name</b>			

How well does the candidate . . .	Low		High		
1. Describe the area to be studied?					
a) provide a general statement of topic area	1	2	3	4	5
b) describe theological themes	1	2	3	4	5
c) describe psychological themes (MPS/MPS-AT only)	1	2	3	4	5
d) describe personal interest in subject	1	2	3	4	5
e) state research question	1	2	3	4	5
f) identify methodology to be used	1	2	3	4	5
g) identify relevance of topic	1	2	3	4	5
h) describe relevance/implications to professional practice (MPS/MPS-AT only)	1	2	3	4	5
2. Review the literature: demonstrate a working knowledge of relevant resources?					
a) discuss key literature relating to the topic area	1	2	3	4	5
b) discuss key literature relating to theological themes	1	2	3	4	5
c) discuss key literature relating to psychological themes (MPS/MPS-AT only)	1	2	3	4	5
d) discuss key literature relating to the chosen methodology(ies)	1	2	3	4	5
3. Develop the chosen methodology?					
a) outline steps in researching the question	1	2	3	4	5
b) discuss ethical issues involved (if applicable) and how these issues will be addressed in ethics application. (Ethics review guidelines in Degree Manual.)	1	2	3	4	5
4. Carry out validation process (if applicable)?					
a) describe how trustworthiness is built into the study throughout its development	1	2	3	4	5
5. Craft the thesis document?					
a) write smoothly and clearly	1	2	3	4	5
b) present material in a logical and orderly manner	1	2	3	4	5
c) write in an inclusive style	1	2	3	4	5
d) suitable chapter outline	1	2	3	4	5
e) quality of bibliography/references and other resources	1	2	3	4	5
f) according to APA (MPS/MPS-AT) or Turabian (MTS)	1	2	3	4	5
6. Bibliography/Reference List					
a) comprehensive	1	2	3	4	5
b) evidences familiarity with available resources	1	2	3	4	5
c) demonstrates proper bibliographical form	1	2	3	4	5

How well does the candidate . . .	Low			High	
7. Thesis Proposal: Time Lines					
a) practical and achievable	1	2	3	4	5
b) pacing in keeping with personal factors, logistics, and College deadlines	1	2	3	4	5

**Overall, how would you assess this Thesis Proposal?**

Strengths:

Weaknesses:

Recommendations (including requested revisions - use additional page if necessary):

- Proposal Accepted**
- Proposal Accepted with Minor Revisions**  
Student completes minor revisions in consultation with Thesis Supervisor.
- Major Revisions Required**  
Student completes major revisions in consultation with Thesis Supervisor; re-submit to Department Chair upon completion
- Ethics Review Required**  
Student to submit application for Ethics Review

SIGNATURE	
Signature, Department Chair	Date

ACADEMIC OFFICE USE
Date Received _____
Thesis Proposal approval, and Thesis Title entered in student record _____
Assistant Registrar notified; student invoiced for Thesis Fee _____