

ST. STEPHEN'S COLLEGE
Approval of Thesis Proposal: Thesis Supervisor and Department Chair

Student Name	
Student Degree	
Proposed Thesis Title	
Thesis Supervisor	

Thesis Supervisor to provide answers below:

How well does the candidate . . .

Low (1)

High (5)

	1	2	3	4	5
1. Describe the area to be studied?					
a) Provide a general statement of topic area					
b) Describe the theological themes					
c) Describe psychological themes (MPS/MPS-AT only)					
d) Describe personal interest in the subject					
e) State research question					
f) Identify methodology (-ies) to be used					
g) Identify relevance of topic					
h) Describe relevance/implications to professional practice (if applicable)					
2. Review the literature: demonstrate a working knowledge of relevant resources?	1	2	3	4	5
a) Discuss key literature relating to the topic area					
b) Discuss key literature relating to theological themes					
c) Discuss key literature relating to psychological themes (MPS/MPS-AT only)					
d) Discuss key literature relating to the chosen methodology (-ies)					
3. Develop the chosen methodology?	1	2	3	4	5
a) Outline steps in researching the question					
b) Discuss ethical issues involved and how these issues are to be managed (ethics review guidelines are on website)					
4. Propose to carry out a validation process (if applicable)?	1	2	3	4	5
a) Describe how trustworthiness of instruments is built into the Study					
5. Craft the thesis proposal?	1	2	3	4	5
a) Write smoothly and clearly					
b) Present material in a logical and orderly manner					
c) Write in an inclusive style					
d) Suitable chapter outline					
e) Quality of bibliography/reference list and other resources					
f) Use Turabian or APA correctly					
6. Select relevant and extant resources for Bibliography/Reference List	1	2	3	4	5
a) Comprehensive					
b) Evidences familiarity with available resources					
7. Plan timelines?	1	2	3	4	5
a) Practical and achievable					
b) Pacing in keeping with personal factors, logistics, and College deadlines					

Overall, how would you assess this Thesis Proposal?

Strengths:

Weaknesses:

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Additional comments:

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THESIS SUPERVISOR

The student has completed their Thesis Proposal to my satisfaction and it is hereby sent to the Department Chair.

Signature, Thesis Supervisor	Date

DEPARTMENT CHAIR

	Proposal Accepted
	Proposal Accepted with Minor Revisions Student completes minor revisions in consultation with Thesis Supervisor and resubmits proposal to Department Chair.
	Major Revisions Required Student completes major revisions in consultation with Thesis Supervisor and resubmits proposal to Department Chair.
	Ethics Review Required Student to submit application for Ethics Review

Department Chair comments on decision:	
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Signature, Department Chair	Date

**COMPLETED FORM TO STUDENT
COPY TO STUDENT FILE**

ACADEMIC OFFICE USE	
Date received and forwarded to A/Registrar	
Proposal approval 'S' entered in student record	
Thesis Title entered in student record	
A/Registrar invoices student for Thesis Fee	