



## Travel, Hospitality and Working Session Expense Report

Andrew Sharman, Vice-President (Facilities & Operations)

For the period July 1, 2020 to September 30, 2020

### Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses			
Item #	Date	Description	Amount
1	July 9, 2020	Edmonton, AB: Parking at the Edmonton Construction Association	\$24.00

Hospitality and Working Session Expenses			
Item #	Date	Description	Amount
		No Hospitality and Working Session Expenses Incurred in the 2nd Quarter.	

**Detail for Travel Expenses**

<b>Travel Expense – Item # 1</b>						
For	Andrew Sharman, Vice-President (Facilities & Operations)					
Description/Purpose	Edmonton Construction Association Owners Forum Event					
Date	July 9, 2020					
Location	Edmonton, AB					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other <sup>1</sup>	Total
Amount					\$24.00	\$24.00
Notes	Other: Parking at the Westin hotel.					

<sup>1</sup> Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations