



Travel, Hospitality and Working Session Expense Report

David Turpin, President and Vice-Chancellor

For the period July 1, 2020 to September 30, 2020

Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses			
Item #	Date	Description	Amount
1	June 16-19, 2020	Edmonton, AB: Chancellor's Installation and various small farewell events	\$1,621.24

Hospitality and Working Session Expenses			
Item #	Date	Description	Amount
2	June 17, 2020	Hospitality: Meeting with prospective University donor (2 attendees)	\$67.71

Detail for Travel Expenses

Travel Expense – Item #1						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	Chancellor's Installation and various small farewells					
Date	June 16-19, 2020					
Location	Edmonton, AB					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount	\$327.58	\$365.55	\$928.11			\$1,621.24
Notes	Airfare: Vancouver to Edmonton Other Transport: Ground transportation Hotel: 3 nights Total cost of trip: \$1,621.24					

¹ Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations



Detail for Hospitality and Working Session Expenses

Hospitality / Working Session Expense – Item #2			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Meeting with prospective University donor		
Date	June 17, 2020		
Location	Edmonton, AB		
Type of Expense	Meals	Other²	Total
Amount	\$67.71		\$67.71
Notes	2 attendees		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.