

Travel, Hospitality and Working Session Expense Report

Bill Flanagan, President and Vice-Chancellor

For the period January 1, 2022 to March 31, 2022

Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses			
Item #	Date	Description	Amount
1	Oct 23-30, 2021	Toronto and Ottawa, ON: Universities Canada, Development and Government Meetings	\$40.77
2	Nov 4-20, 2021	Calgary AB, Toronto and Ottawa, ON: COPPOA, U15, Government and other stakeholder meetings	\$77.19
3	Apr 18-23, 2022	London, UK: Alumni Event and Meetings	\$3,818.66

Hospitality and Working Session Expenses			
Item #	Date	Description	Amount
1	November 26, 2021	Dinner with CEO - Alberta Health	\$120.00
2	November 28, 2021	Dinner with VP, University Services and Finance	\$120.00
3	November 30, 2021	Lunch with former Deputy Prime Minister	\$108.00
4	November 30, 2021	Dinner with GSA president and GSA Past President	\$150.00
5	December 1, 2021	Dinner with Chair of Alberta Investment Management Corporation	\$90.00
6	December 3, 2021	Dinner with U of A Chief Strategic Officer	\$120.00
7	December 6, 2021	Dinner with Minister of Agriculture, Forestry & Rural Economic Development	\$150.00
8	December 16, 2021	Dinner with U of A Provost and VP Academic	\$120.00
9	December 17, 2021	Dinner with U of A VP, Facilities and Operations	\$120.00
10	December 19, 2021	Dinner with Chancellor	\$120.00
11	December 20, 2021	Dinner with a member of Board of Governors	\$120.00
12	December 21, 2021	Dinner with U of A General Counsel	\$120.00
13	December 22, 2021	Dinner with former GSA President	\$120.00
14	February 4, 2022	Dinner with U of A VP, External Relations	\$120.00
15	February 10, 2022	Dinner with local PSI Presidents	\$483.00
16	February 15, 2022	Dinner with College Deans, U of A Chief Strategic Officer, Provost and VP Academic and VP External Relations	\$462.00
17	February 26, 2022	Breakfast with former President of the U of A	\$52.16
18	March 24, 2022	Dinner with Managing Principal and CEO, Nous Group	\$90.00

Detail for Travel Expenses

Travel Expense – Item # 1						
For	Bill Flanagan, President and Vice-Chancellor					
Description/Purpose	Universities Canada, Development and Government Meetings					
Date	Oct 23-30, 2021					
Location	Toronto and Ottawa, ON					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount		\$40.77				\$40.77
Notes	Expenses not disclosed in previous quarter.					

Travel Expense – Item # 2						
For	Bill Flanagan, President and Vice-Chancellor					
Description/Purpose	COPPOA meeting, U15, Government and other stakeholder meetings					
Date	Nov 4-20, 2021					
Location	Calgary AB, Toronto and Ottawa, ON					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount				\$34.81	\$42.38	\$77.19
Notes	Expenses not disclosed in previous quarter.					

Travel Expense – Item # 3						
For	Bill Flanagan, President and Vice-Chancellor					
Description/Purpose	Alumni Event and Meetings					
Date	Apr 18-23, 2022					
Location	London, UK					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount	\$3,818.66					\$3,818.66
Notes	Other expenses will be disclosed in next quarter.					

¹ Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations

Detail for Hospitality and Working Session Expenses

Hospitality / Working Session Expense – Item #1			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with CEO - Alberta Health		
Date	November 26, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #2			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with VP, University Services and Finance		
Date	November 28, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #3			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Lunch with former Deputy Prime Minister		
Date	November 30, 2021		
Location	Fairmont Hotel MacDonald		
Type of Expense	Meals	Other ²	Total
Amount	\$94.16	\$13.84	\$108.00
Notes	2 attendees		

Hospitality / Working Session Expense – Item #4			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with GSA president and GSA Past President		
Date	November 30, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$150.00		\$150.00
Notes	5 attendees		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

Hospitality / Working Session Expense – Item #5

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with Chair of Alberta Investment Management Corporation		
Date	December 1, 2021		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$90.00		\$90.00
Notes	3 attendees		

Hospitality / Working Session Expense – Item #6

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with U of A Chief Strategic Officer		
Date	December 3, 2021		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #7

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with Minister of Agriculture, Forestry & Rural Economic Development		
Date	December 6, 2021		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$150.00		\$150.00
Notes	5 attendees		

Hospitality / Working Session Expense – Item #8

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with U of A Provost and VP Academic		
Date	December 16, 2021		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #9

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with U of A VP, Facilities and Operations		
Date	December 17, 2021		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

2 Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

Hospitality / Working Session Expense – Item #10			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with Chancellor		
Date	December 19, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #11			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with a member of Board of Governors		
Date	December 20, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #12			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with U of A General Counsel		
Date	December 21, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #13			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with former GSA President		
Date	December 22, 2021		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

Hospitality / Working Session Expense – Item #14			
For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with U of A VP, External Relations		
Date	February 4, 2022		
Location	President's Residence		
Type of Expense	Meals	Other ²	Total
Amount	\$120.00		\$120.00
Notes	4 attendees		

2 Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

Hospitality / Working Session Expense – Item #15

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with local PSI Presidents		
Date	February 10, 2022		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$210.00	\$273.00	\$483.00
Notes	7 attendees Butlering expense		

Hospitality / Working Session Expense – Item #16

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with College Deans, U of A Chief Strategic Officer, Provost and VP Academic and VP External Relations		
Date	February 15, 2022		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$462.00		\$462.00
Notes	8 attendees		

Hospitality / Working Session Expense – Item #17

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Breakfast with former President of the U of A		
Date	February 26, 2022		
Location	6 Degrees Eatery		
Type of Expense	Meals	Other²	Total
Amount	\$52.16		\$52.16
Notes	2 attendees		

Hospitality / Working Session Expense – Item #18

For	Bill Flanagan, President and Vice-Chancellor		
Description/Purpose	Dinner with Managing Principal and CEO, Nous Group		
Date	March 24, 2022		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$90.00		\$90.00
Notes	3 attendees		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.