



Travel, Hospitality and Working Session Expense Report

Aminah Robinson, Vice-President (Research and Innovation)

For the period January 1, 2022 to March 31, 2022

Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

| Travel Expenses | | | |
|-----------------|------|---|--------|
| Item # | Date | Description | Amount |
| | | No Travel Expenses Incurred in the 4th Quarter. | |

| Hospitality and Working Session Expenses | | | |
|--|------------------|--|----------|
| Item # | Date | Description | Amount |
| 1 | November 1, 2021 | Dinner with Kim Woodhouse, external consultant | \$115.61 |
| 2 | December 7, 2021 | Lunch with Laura Kilcrease, CEO of Alberta Innovates | \$53.41 |

Detail for Hospitality and Working Session Expenses

| Hospitality / Working Session Expense – Item # 1 | | | |
|---|---|--------------------------|--------------|
| For | Aminah Robinson, Vice-President (Research and Innovation) | | |
| Description/Purpose | Hospitality: Dinner with Kim Woodhouse, external consultant | | |
| Date | November 1, 2021 | | |
| Location | Earls, St. Albert | | |
| Type of Expense | Meals | Other² | Total |
| Amount | \$115.61 | | |
| Notes | 2 attendees. Expenses not disclosed in previous quarter. | | |

| Hospitality / Working Session Expense – Item # 2 | | | |
|---|---|--------------------------|--------------|
| For | Aminah Robinson, Vice-President (Research and Innovation) | | |
| Description/Purpose | Hospitality: Lunch with Laura Kilcrease, CEO of Alberta Innovates | | |
| Date | December 7, 2021 | | |
| Location | University Club, Edmonton | | |
| Type of Expense | Meals | Other² | Total |
| Amount | \$53.41 | | |
| Notes | 2 attendees. Expenses not disclosed in previous quarter. | | |

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.