

Travel Expense – Item # 1						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	CAUBO Board of Directors Meeting					
Date	April 27-29, 2022					
Location	Montreal, Quebec					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount			\$249.90			\$249.90
Notes	Hotel: 1 night (CAUBO covered 1 night accommodation)					

Travel Expense – Item # 2						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	Parking for Comprehensive Academic and Research Universities (CARU) Retreat					
Date	May 5-6, 2022					
Location	Edmonton, Alberta					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount					\$60.00	\$60.00
Notes	Other: Parking for 2 day retreat					

Travel Expense – Item # 3						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	Parking for State of the City Roundtable with Mayor Sohi					
Date	May 17, 2022					
Location	Edmonton, Alberta					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount					\$10.50	\$10.50
Notes	Other: Parking					

Travel Expense – Item # 4						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	U15 Spring 2022 Meeting					
Date	May 18-20, 2022					
Location	Vancouver, British Columbia					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount	\$417.41	\$245.66	\$381.94	\$150.00		\$1,195.01
Notes	Airfare: Edmonton to Vancouver, Comox to Edmonton Other transport: Ground transportation Hotel: 2 nights Meals: Dinner and incidentals only (Wed); breakfast, lunch, dinner, and incidentals (Thurs); dinner and incidentals only (Fri)					

Travel Expense – Item # 5						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	Local Authorities Pension Plan (LAPP)   AimCo National Public Pension Conference					
Date	May 31-June 3, 2022					
Location	Banff, Alberta					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount			\$1,142.37	\$105.00		\$1,247.37
Notes	Hotel: 3 nights Meals: Dinner and incidentals only (Tues); breakfast and incidentals only (Wed); dinner and incidentals only (Thurs)					

Travel Expense – Item # 6						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	Parking for Enterprise Square work day					
Date	June 7, 2022					
Location	Edmonton, Alberta					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount					\$30.00	\$30.00
Notes	Other: Parking					

Travel Expense – Item # 7						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	Chancellor's Cup Event					
Date	June 20, 2022					
Location	Edmonton, Alberta					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount		\$20.50				\$20.50
Notes	Other transport: Ground transportation					

Travel Expense – Item # 8						
For	Todd Gilchrist, Vice-President (University Services and Finance)					
Description/Purpose	Universities Academic Pension Plan (UAPP) Board of Directors Meeting					
Date	June 29, 2022					
Location	Calgary, Alberta					
Type of Expense	<b>Airfare</b>	<b>Other Transport</b>	<b>Hotel</b>	<b>Meals</b>	<b>Other<sup>1</sup></b>	<b>Total</b>
Amount					\$25.00	\$25.00
Notes	Other: YEG airport parking					

**Hospitality / Working Session Expense – Item #1**

For	Todd Gilchrist, Vice-President (University Services and Finance)		
Description/Purpose	President's Executive Committee Retreat		
Date	April 4-5, 2022		
Location	Foundry Room		
Type of Expense	<b>Meals</b>	<b>Other<sup>2</sup></b>	<b>Total</b>
Amount	\$243.56	\$83.33	\$326.89
Notes	Todd's portion of the room rental and catering for the retreat (11 attendees in total)		

**Hospitality / Working Session Expense – Item #2**

For	Todd Gilchrist, Vice-President (University Services and Finance)		
Description/Purpose	Dinner with year-end audit & finance team		
Date	June 7, 2022		
Location	Earls Campus Towers		
Type of Expense	<b>Meals</b>	<b>Other<sup>2</sup></b>	<b>Total</b>
Amount	\$38.29		\$38.29
Notes	9 attendees		

**Hospitality / Working Session Expense – Item #3**

For	Todd Gilchrist, Vice-President (University Services and Finance)		
Description/Purpose	President's Executive Committee Retreat		
Date	June 27-28, 2022		
Location	U of A Botanic Gardens		
Type of Expense	<b>Meals</b>	<b>Other<sup>2</sup></b>	<b>Total</b>
Amount		\$260.52	\$260.52
Notes	Todd's portion of the deposit on venue rental for the retreat (11 attendees including Provost and 4 VPs - expense split).		
	Ground transportation to and from venue		Further expenses to be disclosed in next quarter.