

Endorsed by URPC
February 26, 2021

Banting Postdoctoral Fellowship 2021 University of Alberta Internal Timeline

Please note that this is a two-part process consisting of a Preliminary Package and a Full Application. Following an internal adjudication, a limited number of individuals who want to work with a supervisor at the University of Alberta will be invited to prepare a Full Application for submission to the Banting Secretariat by Wednesday, September 22, 2021.

May 03	Preliminary Packages from applicants due at the Faculty Level.
May 17	Preliminary Packages due to bantingpdf@ualberta.ca (Administrator) from Faculties
May 31	Administrator makes Preliminary Packages available to appropriate agency-based subcommittee members for their internal adjudication
June 21 – June 25	Agency-based subcommittees select applications to prepare full package.
June 28	Administrator notifies all subcommittee chairs, Research Services Office, and Vice-President (Research and Innovation) and VDR / ADR in each Faculty of the names of individuals invited to prepare a full application for submission.
July 5 – July 9	Feedback on content is provided by the subcommittee to those applications going forward; those candidates not invited to prepare a full application are advised by the subcommittee and also receive feedback. Administrator to send the notification and feedback on behalf of the subcommittee to the applicant, proposed supervisor, and Associate/Vice Dean (Research).
August 5	Applicant sends full application to bantingpdf@ualberta.ca for secondary review, if interested.
August 16	Administrator sends feedback from secondary review to Applicant and Supervisor.
August 18	Applicant sends final full application to Supervisor
August 20	Full package submitted by proposed supervisor via a New Project Request through the Researcher Home Page for department, faculty, and RSO approval. All proposals submitted for RSO review and approval must be the completed final version, including the form with all the attachments, as a single PDF file only.
August 30	Faculty is responsible for ensuring New Project Request has been approved by all levels and is with RSO for their review and approval.
September 1	Faculty is responsible for submitting draft letter of Endorsement and complete application to the Administrator at bantingpdf@ualberta.ca . Ensure all pronouns are correct. This is required to receive the Letter of Endorsement from the Office of the Vice-President (Research and Innovation).
September 8	The Letter of Endorsement will be forwarded electronically by the OVPRI to the applicant for submission to ResearchNet as part of the full application.
September 20 – Estimated	Reference letters must be uploaded to ResearchNet directly by referees. The deadline for submission will be noted on ResearchNet online referee assessment page.
September 22	Full application submitted by nominee to Banting Secretariat via ResearchNet by 20:00 EDT (6:00 pm MDT).
Mid-February 2022	Results of 2021 competition announced